



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, November 20, 2019

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** Deputy Angela Baggett was present: Report had been provided via facsimile: Statistics for period of 9/01-09/30/19 were as follows: 10 complaints, 1 ticket issued; 1 arrest.
- **Set/Amend Agenda Items:** Motion by Green, supported by King, to set the Agenda, as is. Voice vote, all ayes motion carried.
- **Public Comments:** None
- **Robert Krauss, Code Enforcement Officer:** Robert was not present to provide report.
- **Fire Dept Report:** Provided by Fire Chief Ted Nitz. 5 calls; 2 meetings; Training: Search & Rescue – hunting accidents). Fire Dept. members were present for FONT 5K event and the Fire Brigade hosted the Halloween Party.
 - 3 applications for firefighter were received – 1) Duncan Gast (11/20/19), 2) Amanda Bronson 11/21/19), 3) Adriana Burkhard-Ayala 12/01/19. Adriana Burkhard-Ayala is not certified; the other 2 are. Motion by Warmbein, supported by Tackitt, to approve the hiring, as of the dates indicated above, of the three firefighter candidates, contingent upon their passing background checks, with a one-year probationary period for each. Voice vote, all ayes, motion carried.
 - Request for 4-5 Firefighters to attend a class in Baroda relative to basement fires and cellar suppression, which would be up to \$100 (\$20.each). Motion by Warmbein, supported by King, to approve the class for up to \$100. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried.
 - Emergency Repairs on Truck 2230: The charger shorted, pump test, valve cracked, water leaked out, other repairs. \$500 had already been paid (storm damage), with bill having been sent to the insurance company for payment by Green. Motion by Warmbein, supported by King, to approve an additional \$700 to repair all the other problems of Truck 2230. Roll call vote, all ayes (Tackitt, Sommers, King, Green, Warmbein), motion carried.
 - Nitz indicated that the Fire Dept. was putting together 3 Christmas baskets, and wanted to know if anybody knew anyone who was in need – to let him know.
- **Approve Previous Minutes:** Motion by Sommers, supported by Warmbein, to approve the regular board meeting minutes of Wed., October 16, with 1 edits to add that the Board should be included in the plaque that was provided to Dale Brueck; and 1 edit to Special Board Meeting of 11/05 Tree Marketing Update, change to “poplar trees”; minutes of 11/12 approve as is. Voice vote, all ayes, motion carried.
- **Correspondence:** Notification from Gov. Whitmer of perfect score on 2019 AMAR (Audit of Minimum Assessment Requirements) Review. Gratitude to our Assessor, Angela Story, for her excellent assessing endeavors.
- **Approve Accounts Payable Monthly Expenditures Report:** Since the payables were reviewed earlier in the day, motion by Warmbein, supported by King, to approve the Accounts Payables, as presented:

General Fund \$26,109.64; Fire Dept. \$9,588.84; Ambulance \$2,277.59; Sewer Fund \$6,160.34, for a total of \$44,136.41. Roll call vote, all ayes (King, Tackitt, Sommers, Warmbein, Green), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt provided bank balances. She indicated that several CD matured and were moved to Edgewater Bank (4 CD's combined into 1 CD at 2.07% interest, 7 mos.). Taxes to be mailed by 12/01/2019.
- **B/Z Administrator Bob Kaufman Report:** 2 reports provided, one for last month and one this month.
- **Planning Commission Minutes:** Minutes provided. Chair Mike Metz would like board members Sommers and Green to sit down and discuss a recent seminar he attended. A Power point presentation was received.
- **Parks/Recreation:** Sommers reported regarding the camera installation/future proposed gazebo that an underground wire had been installed by Wolverine Electric.
- **Cemetery:** Sommers indicated that no leaf clean-up had happened yet, perhaps due to snow and rain.
- **Road Committee:** No meeting. Sommers reported that portions of Pardee and Wagner Roads have been ground up and gravel applied for further road work next spring on these roads. He also indicated dates/times for the township to meet with the Road Dept. for our annual road meeting, December 9, 9:30 & 11:00. He will call and see which time would work for the meeting. Board members are welcome to attend. Green will post a meeting in the event 3 or more members attend.
- **Website Committee:** Mike Metz indicated there is nothing new at this time.
- **Drains Committee:** Sommers indicated he will plan a meeting with Drain Commissioner in January to discuss several drains for which Quattrin wants to provide resolutions – Sober-Decker and Robbins Drains.

NEW BUSINESS:

- **Hire Sarah Hogue:** Members of the board interviewed candidates for the reception/general office position, as Elizabeth Palulis has resigned. Motion by King, supported by Sommers, to officially hire Sarah Hogue to this position at a starting salary of \$10.50/hr. beginning November 18, 2019, contingent passing a background check, with a 90-day probationary period. Voice vote all ayes, motion carried.
- **Independent Contractor Agreement Policy:** A copy was provided to all board member for review and possible changes. Motion by Sommers, supported by Warmbein, to table this item. Voice vote, all ayes motion carried.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** None.
- **Surge Protection:** Olson Electric provided four choices. Motion by King, supported by Warmbein, to have Olson install the 120kA device at \$325.00, totally installed. This surge protection has a light and if it goes out, we will have purchase a new one. Roll call vote, all ayes (Sommers, King, Tackitt, Warmbein, Green), motion carried.
- **Tree Marketing Program:** Warmbein informed that Shiphshewana Hardwoods will look at the acreage next week. Another logger indicated that there are about 45 trees on top, which is not enough trees.
- **About 8:30 p.m.:** Motion by Sommers, supported by Warmbein, to extend the meeting due to time-limited meetings. Voice vote, all ayes, motion carried.
- **Approve Burnham & Flower Insurance Policy:** Motion by Sommers, supported by Warmbein, to approve the base policy of \$19,129, plus casualty limited terrorism coverage at \$36, and Property limited Terrorism Coverage at \$28, for a total of \$19,193.00. Roll call vote, all ayes (Sommers, Warmbein, Tackitt, Green, King), motion carried. Motion by Warmbein, supported by Green, to investigate what we need to do, if anything, to be covered with cyber and privacy liability at \$1,122 additional. Voice vote, all ayes, motion carried.
- **Public Comments:** None expressed.

Adjournment: Motion by Warmbein, supported by King, to adjourn at 8:42 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk