



WEESAW TOWNSHIP New Troy, MI 49119



REGULAR BOARD MEETING MINUTES

Wednesday, January 23, 2019

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- Roll Call by Clerk Green: Members Present: Wanda Green, Art King, Gary Sommers, Robert Warmbein. Members absent: Michelle Tackitt
 - Berrien County Sheriff's Dept. Rep: No representative present. Report for the period of 11/1/2018- 11/30/2018 indicated 15 complaints worked in Weesaw Twp., 2 tickets issued, and 0 arrests.
 - Set/Amend Agenda Items: Sommers requested to add 3 items to the Agenda: 1) Allow Dale Stover (Fire Dept. grant writer) to speak; 2) Approve 2019-20 Road Plan; 3) Damaged sign on Mill Rd. Motion by King, supported by Warmbein, to accept the Agenda as amended. Voice vote, all ayes, motion carried.
 - Public Comments/Hearing of Persons Present on Agenda Items: No input from residents.
 - Dale Stover (Writing Grant for Fire Dept.): Mr. Stover indicated that he is a professional grant writer, and has written a grant for our Fire Dept. in the past for respiratory equipment, which was not awarded. Recently he has written another grant, and is awaiting a response from FEMA, which is presently shutdown. He expects a response in about two weeks if the government opens. Mr. Stover indicated that the funds were to be awarded by Sept. 30, 2019. Fire Chief Nitz will provide a copy of the second grant application written to Clerk Green to keep on file. She was provided a copy of the first grant by Mr. Stover, which was written but not received.
 - Robert Krauss, Code Enforcement Officer Report: Krauss arrived and provided a brief verbal report. Not much has been happening due to the inclement weather. He has 3 ongoing complaints.
 - Fire Dept. Report: A verbal/written report was provided by Fire Chief Ted Nitz: Report: He is working on the budget for next fiscal year. He has received 5 parking signs to place in the Fire Dept. parking area. A female picked up an application for a position on the Weesaw Township Fire Dept. Fire Dept. Calls Report: 1 structure fire, 1 vehicle accident, 1 medical, 1 lift assist w/Medic 1. Meetings/Training: 2 hour truck checks – 2 oil changes on tankers, Responder Awareness Training.
 - Approve Previous Minutes: Motion by King, supported by Warmbein, to accept the Regular Board Meeting Minutes of Tuesday, 12/19/18. Voice vote, all ayes, motion carried.
 - Correspondence:
- Steinkraus Forest Mgmt./Marcellus, MI: A proposal was received from this firm for the marking and marketing of trees for harvest on the Weesaw Township property located on Wee-Chik Rd. Motion by Warmbein, supported by Sommers, to table this item until there is a chance to look into it further. Voice vote, all ayes, motion carried.

- Approve Accounts Payable Monthly Expenditures Report: After having reviewed the payables earlier in the day, motion by King, supported by Sommers, to approve the Accounts Payable expenditures as follows: General Fund \$10,483.35; Fire Dept. \$5,592.73; Ambulance \$2,211.27; Sewer Fund \$4,226.81; for a total of all expenditures of \$22,514.16. Roll call vote, all ayes (Sommers, King, Warmbein, Green), motion carried.

DEPARTMENTAL REPORTS:

- Treasurer’s Report: Tackitt was not present; however, she provided the bank balances to the board

members.

- B/Z Administrator Report: Report provided.
- Planning Commission Minutes: November minutes (not approved) provided.
- Parks/Recreation: A verbal report was provided by Committee chair Sommers. A proposed trail was

walked by Parks Committee members and other interested parties. They discovered some of the characteristics of this property, as follows: 3 water areas to cross over (bridges or such required), viewed the proposed parking lot, a concrete foundation left from years ago (containing debris and other misc. articles – it is felt this area should be cleaned up.) The issue will be brought back to the Township Board after the Parks Committee’s further discussion and recommendation.

- Cemetery Committee: Brief discussion of proposed new cemetery lay-out during parks/recreation issue.
- Road Committee: 1/8/2019 Meeting minutes; and joint Weesaw Township/Road Dept. meeting of

1/17/19 minutes provided. Sommers provided a verbal overview of the gravel placed on the Larson Rd. project where 22a gravel was put down. He also provided an update of Elm Valley Rd. It is proposed that a number of trees on Elm Valley Rd. be removed on the North bank of the Galien River east of Pardee Road. The project is the responsibility of the Drains Commission and Road Dept. There is a plan to prime and double seal-coat Elm Valley Rd. this year. A new matching funds program has been implemented by the B.C. Road Dept.; that is, if the Township puts in \$47,000 for improvements, the Road Dept. will match those funds. Motion by Sommers, supported by Warmbein, to accept the Elm Valley Road plan, to prime and double sealcoat the road in the amount of \$94,000. Roll call vote, all ayes (Warmbein, King, Sommers, Green), motion carried. This will be accomplished over a two-year period, with the Road Dept. fronting the cost of the second year, which will be repaid by the Township through the new matching funds program.

- Website Committee: No report. A meeting has been planned.
- Drains Committee: No report.

NEW BUSINESS:

- Notice of GRSD Meeting re. waste removal price increase: This meeting to be held at Lake Township

Hall on 1/28/19. Warmbein and Sommers will attend.

- Adopt Board of Review (“BOR) Resolutions & Publish Notice 3x: The resolutions were provided to be

adopted for the BOR meetings in March: Motion by Sommers, supported by Green, to adopt the following BOR Resolutions: “Resolution 2019-01 “Accepting Letters of Protest from Township Residents...” ; Resolution 2019-02 “A Resolution to Provide for Alternate Starting Dates for 3/19 BOR”; and Resolution 2019-03 “A Resolution Updating State Req’d Poverty Level Income Stds. per Property Tax Poverty Exemption Guidelines for Tax Yr. 2019”; and in addition to approve publishing the ad for March BOR, 3 times, in the Berrien County Record. Roll call vote, all ayes (Sommers, Green, Warmbein, King), motion carried.

UNFINISHED BUSINESS:

- Atty. Sara Senica Update: A written report was provided to the Board members. It was requested that

Clerk Green request that Atty. Senica provide an original document to the Board indicating that the

“Mystery Land” now is the property of Weesaw Township.

- Roof Venting for Township Hall/Fire Dept.: Sommers spoke with Chris Brooks (architect) to modify the

plan presented previously. He will come out and make an amendment to the plan. Mr. Brooks has indicated the cost for this modification would be up to \$500 to review the plan for making the requested changes.

- “Draft” Recycling Agreement: The board members will read the Agreement over and let Jill Adams know if the verbiage is satisfactory at the next board meeting.
- Bids for New Copier: Discussed accepting bids for a copier to replace the old one, which has been declared at its “end of life”. Replacement parts are not readily available. Green will provide the specs for the copier, and Sommers will look into receiving bids to replace the old copier from other vendors.
- LCSA (Local Community Stabilization Authority) formerly known as METRO Right-of-Way Act: The Township has been requested to set up an ACH payment account at our bank in order to receive future payments. Green has signed up and future payments will be paid directly to the bank.
- Reappoint Various Members to Township Zoning Boards: Motion by Sommers, supported by King, to reappoint the following members to the Planning Commission (3 yr. terms): Calvin Gnodtke beginning 12/2018 (exp. 12/2021), Roger Kugler beginning 12/2018 (exp. 12/2021); ZBA (3 year term); ZBA:

Mike Metz beginning 4/2018 (exp. 4/2021). Roll call vote, all ayes (Warmbein, King, Sommers, Green), motion carried. Green will update list of members.

- Public Comments: Motion by King, supported by Sommers, to purchase 4 “Welcome to New Troy” signs from Dornbos for a purchase price of \$167.30 (48” wide x 40” tall) or a total cost of up

to \$750 (this amount includes an extra sign in the event another one gets destroyed as has happened in the past). Posts are also included. Roll call vote, all ayes (Sommers, Warmbein, King, Green), motion carried.

Adjournment: Motion by Green, supported by King, to adjourn at 9:52 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green Clerk



WEESAW TOWNSHIP

New Troy, MI 49119



REGULAR BOARD MEETING MINUTES

Wednesday, February 20, 2019

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** Members Present: Wanda Green, Gary Sommers, Michelle Tackitt, Robert Warmbein. Members absent: Art King
- **Berrien County Sheriff's Dept. Rep:** No representative present. Report faxed for the period of 12/1/2018-12/31/2018 indicated 17 complaints worked in Weesaw Twp., 0 tickets issued, and 0 arrests.
- **Set/Amend Agenda Items:** Motion by Warmbein, supported by Tackitt, to accept the Agenda as is. Voice vote, all ayes, motion carried.
- **Public Comments/Hearing of Persons Present on Agenda Items:** No input from residents.
- **Robert Krauss, Code Enforcement Officer:** Not present.
- **Fire Dept. Report:** Fire Chief Ted Nitz – Verbal report. 2 calls: 1 vehicle rollover, 1 smoke investigation on Sandridge (Lake Township). Training Meetings: Driver's Training and winter weather safety. Chief Nitz will provide a copy of the grant to the Township Board that was written by Mr. Stover in 2018. Hose testing: 1200' of hose was tested by 3 firefighters. They have approximately 8000' of hose total.
 - Donnie Johnson II is intending to attend the upcoming FDIC show in Indianapolis, IN, once again. He requested mileage @ .58/mile, parking (?) and admission (\$60) to the show. He also requested admission for his brother Matthew (\$60) who also is going. The dates of the show are 4/11-4/13, 2019.
- **Berrien County Sheriff's Dept. Rep:** Deputy Sheriff Sullivan arrived and briefly spoke.

- **Approve Previous Minutes:** Motion by Warmbein, supported by Sommers, to approve the Regular Board Meeting Minutes of Wednesday, January 23, 2019. Voice vote, all ayes, motion carried.
- **Correspondence:**
 - Grant Funded for Invasive Species: Relating to the invasive bugs in the hemlock trees. Motion by Sommers, supported by Warmbein, to contact the person overseeing this project and let her know that permission is granted for her to look at our parks to see if we have any of these species. Green to fill out the form.
 - Dave Rigozzi email updating what is going on at the property on 12488 Baldwin Rd. (Owner is now inquiring about becoming a licensed builder in Michigan.) Discussion of this issue and agreed the non-compliance relating to this property should be handled by zoning enforcement.
- **Approve Accounts Payable Monthly Expenditures Report:** After having reviewed the payables earlier in the day, motion by Warmbein, supported by Sommers, to approve the expenditures as follows: General Fund \$70,565.86; Fire Dept. \$3,326.23; Ambulance \$2,211.27; Sewer Fund \$5,357.31, for a Grand Total of \$81,460.67. Roll call vote, all ayes (Sommers, Warmbein, Tackitt, Green), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt reported that the winter tax collection would close soon. Bank balances provided.
- **B/Z Administrator Report:** Report provided.
- **Planning Commission Minutes:** November minutes (not approved) provided. No Planning Commission meetings in December (due to holidays), and January (due to inclement weather).
- **Parks/Recreation:** Signs are ready to be picked up.
- **Cemetery Committee:** Steinkraus Forest Mgr. (tabled last month): Sommers has talked with Bruce Jarvis about doing a layout for the proposed cemetery land on Wee-Chik Rd. purchased recently through the County. Mr. Jarvis said he will come down to layout the land for a cemetery. We will then speak with Steinkraus about the contract he is proposing relating to selling the trees from this piece of property. Motion by Sommers, supported by Green, to get a bid from Bruce Jarvis to plot the proposed cemetery using a GPS. Voice vote, all ayes, motion carried.
- **Road Committee:** Sommers provided an overview of the Road Committee Meeting. Evidently there was a misunderstanding regarding the new matching funds plan laid out by the B.C. Road Dept. recently. Due to this error in assumption of the matching funds, there will appear to be a \$62,578.50 deficit for the work planned for Elm Valley Road. Sommers and Jack Dodds will speak with B.C.R.D to see what, if anything, can be done to alleviate this problem.
- **Back to the Fire Dept. FDIC information provided by Donnie Johnson II:** The round trip to Indianapolis is about 420 miles, \$60 admission (each), parking (unknown amount). Motion by Warmbein, supported by Sommers, to approve up to \$600 for the trip (receipts required – Donnie Johnson II will provide them to the Clerk when he and his brother Matthew returns from the FDIC meeting). Roll call vote, all ayes (Sommers, Warmbein, Tackitt, Green), motion carried.
- **Website Committee:** No report. A meeting has been planned.
- **Drains Committee:** 5 drain maintenance notices: 1) Norris Lake, 2) Galien River S. Branch, 3) Reese, 4) Carpenter & Ferry, 5) Clark & Goodell. A long discussion ensued.

NEW BUSINESS:

- **Kruggel Lawton, CPA, Engagement Letter containing audit amount:** Motion by Sommers, supported by Tackitt, to engage Kruggel Lawton to provide the township's audit again this year

at \$8, 500 total. Roll call vote, all ayes (Warmbein, Tackitt, Sommers, Green), motion carried. Sommers signed the contract to be provided to Kruggel Lawton.

- **2019-20 Medic 1 Ambulance Subsidy Increase:** The Township has been notified that our subsidy will increase from \$2,211.27 to \$2,277.58, an increase of \$66.31.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** No update received.
- **Approve Paul Lozmack to Board of Review Member:** Motion by Sommers, supported by Warmbein, to appoint Paul Lozmack to the Board of Review effective at the March meetings beginning March 4, 2019. Voice vote, all ayes, motion carried. An alternate is needed. Mike Wittlieff was suggested.
- **Approve Recycling Agreement:** The board members having reviewed the verbiage for the Agreement, motion by Sommers, supported by Tackitt, to approve the Agreement and return it to Jill Adams. Roll call vote, all ayes (Tackitt, Green, Sommers, Warmbein), motion carried.
- **Replace Treasurer/Clerk's Computers-Software:** Motion by Warmbein, supported by Sommers, to table this issue until the future. Voice vote, all ayes, motion carried.
- **Copier Replacement Discussion:** Motion by Warmbein, supported by Sommers, to table this issue also. Voice vote, all ayes, motion carried.
- **Set Budget Workshops:** Budget workshops were set for Monday, 3/04/2019, 10:00 a.m. and Wednesday, 3/06/2019, 9:00 a.m.

- **Public Comments:** None.

Adjournment: Motion by Sommers, supported by Tackitt, to adjourn at 9:39 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**

**Special Board Meeting
FY 2019-20 Budget Workshop
Monday, February 25, 2019**



CALL TO ORDER: The Special Meeting was scheduled for 9:00 a.m., but was called to order by Supervisor Sommers at 9:25 a.m., due to two members having telephoned and explained that they were going to be somewhat late, thus the required meeting quorum not being present.

ROLL CALL BY CLERK GREEN: Members Present: Wanda Green, Gary Sommers, Members Absent: Art King out of town; Tackitt notified that she had an issue of importance to take care of prior to arriving; Warmbein notified that he would be late about 15-20 minutes. Warmbein arrived at 9:25 a.m. There was at that time a quorum present and Sommers call the meeting to order.

Budget Workshop: The three members Sommers, Green, Warmbein decided to begin with the Fire Dept. Budget. They began to go through the Fire Dept. budget worksheet line-item by line-item. Tackitt arrived about 10:30 a.m., and was presented a copy of the worksheet as it was at that point with the changes that had been made. The board continued through the worksheet making changes as necessary. Green will update the worksheet and the Safety Committee members will go through the updated worksheet to see it has the correct numbers listed therein. The finalized board-appropriations budget will be presented at the Annual Meeting (Public Hearing portion), on Saturday, March 30, 2019, 1:00 p.m. Adoption will take place in the Annual Meeting portion on that date.

Public Comments: None present.

Meeting Adjournment: Motion by Green, supported by Warmbein, to adjourn at 1:13 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**

**Special Board Meeting
FY 2019-20 Budget Workshop
Wednesday, February 27, 2019**



CALL TO ORDER: The Special Meeting was scheduled for 9:00 a.m., but was called to order by Supervisor Sommers at 9:30 a.m., due to a member being late and a board quorum not being present at 9:00 a.m.

ROLL CALL BY CLERK GREEN: Members Present: Wanda Green, Gary Sommers, Robert Warmbein. Members Absent: Art King out of town; Tackitt had indicated that she would be late to the meeting due to a previously-scheduled appointment.

Budget Workshop: The three members Sommers, Green, Warmbein began to go through the General Fund proposed budget sheets. Tackitt arrived at about 10:30 a.m. Green provided the worksheet for her use. The board members continued with the revenues and into Expenditures Cost Center 101 and continued to the end of that Cost Center. At the next meeting, the board will pick up at Cost Center 171 Supervisor, page 4 of 11, which is the next Cost Center. The finalized board-appropriations budget will be presented at the Annual Meeting (Public Hearing portion), on Saturday, March 30, 2019, 1:00 p.m. Adoption of the budgets for various cost centers will take place during the Annual Meeting portion on that date.

Public Comments: No residents present.

Meeting Adjournment: Motion by Warmbein, supported by Green, to adjourn at 1:06 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**



**Special Board Meeting
FY 2019-20 Budget Workshop
Monday, March 4, 2019**

CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 10:00 a.m

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

Budget Workshop: The board members began to go through the balance of the General Fund proposed budget sheets, beginning on page 4, 171 Supervisor Cost Center. Green will update the proposed budget with the figures which were determined during the Budget Workshop and also update the Fire Dept. budgets numbers

Public Comments: No residents present.

Meeting Adjournment: Motion by King, supported by Sommers, to adjourn at 2:16 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**



**FY 2019-20 Budget Workshop
Wednesday, March 6, 2019**

CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 9:05 a.m.

ROLL CALL BY CLERK GREEN: Members Present: Wanda Green, Art King, Gary Sommers, Robert Warmbein. Members absent: Michelle Tackitt

Budget Workshop: After brief discussion and comments regarding the Fire Dept. and General Fund proposed budgets, a number of items were listed for possible purchase during the upcoming fiscal year. Green indicated that she had paid for the Weesaw Township signs in the amount of \$600+ with her credit card. There were several other cost centers – Roads, Lynn St. Water, Phase 1-2 Sewer – for which proposed budgets were prepared. Green will update the proposed budgets with the figures which were determined during the Budget Workshop, and also compose resolutions for the Fire Dept. and General Funds to use monies, during the upcoming fiscal year from the fund balance of these two cost centers, if deemed absolutely necessary. Green will also call 5th-3rd Bank to find out the payoff for Lynn St. Water, as this cost center seems to be underfunded – the board was told previously by a bank representative that it should even out in the last year of the assessment. We will need to get a legal opinion of what, if anything, to do if this is not the case.

Public Comments: No residents present. Next budget workshop Wednesday, March 13, 2019, 9:00 a.m.

Meeting Adjournment: Motion by Sommers, supported by King, to adjourn at 12:15 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**

**FY2019-20 Budget Workshop
Wednesday, March 13, 2019**



CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 9:00 a.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

Budget Workshop: A bid for venting the roof was received from Aaron Wheeler in the amount of \$15,550, which amount is to be divided in half with each entity – Fire Dept. and General Fund – paying its share within the FY2019-20 budgets.

Clean out Gutters: Motion by Sommers, supported by Green, to seek bids for eaves trough (gutter) guards for the Township Hall due to our having to have someone go onto the roof to clean out the gutters from time to time, which is a safety issue. Voice vote, all ayes, motion carried. This project would go into the FY2019-20 budget.

Memorial Day Parade: A request was received from the American Legion to have the Parade again this year with the Fire Dept.'s volunteer support on May 26, 2019. Motion by

Sommers, supported by Warmbein, to approve this praiseworthy, patriotic event with the Fire Dept.'s voluntary support and help. Voice vote, all ayes, motion carried.

Budget Edits: Several changes were made to the budgets, with the Board looking at the budgets which Green had ready for review, especially the General Fund and Fire Dept. budgets. Warmbein and Sommers will take another look at the Fire Dept. Budget to determine if it can be made leaner. A budget was also created for the Cemetery Trust Fund, as suggested by Patrick Sage, Kruggel Lawton, CPAs. (A budget for the Cemetery had been created last year for FY 2018-19.).

Public Comments: No residents present. Final budget workshop prior to the Public Hearing on Saturday, March 30, 2019, to be held on Monday, March 25, 2019, 9 a.m.

Meeting Adjournment: Motion by King, supported by Warmbein, to adjourn at 10:38 a.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk



WEESAW TOWNSHIP
New Troy, MI 49119

REGULAR BOARD MEETING MINUTES
Wednesday, March 20, 2019



Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** No representative present at this point. Report faxed for the period of 01/01–01/31/2019 indicated 14 complaints worked in Weesaw Twp., 0 tickets issued, and 0 arrests.
- **Set/Amend Agenda Items:** Sommers requested to add the Ventilation project under correspondence. Motion by Sommers, supported by King, to accept the Agenda as amended. Voice vote, all ayes, motion carried.
- **Public Comments/Hearing of Persons Present on Agenda Items:** No input from residents.
- **Robert Krauss, Code Enforcement Officer:** Krauss provided an oral report along with a series of photos identifying the violations on which he has been working. He reported that he has been working on the Wallace property for 4-years with it finally being demolished this week. He spoke about the other violations which are being worked. It was asked if he could use a drone to secure photos. The attorney has been asked that question (no response at this point in time).

- **Fire Dept. Report:** Fire Chief Ted Nitz – Verbal report: 2 truck inspections, 1 Safety Board meeting (incident command, communications on the fire-ground, along with accountability board.) Calls: 6 (2 of 3 structure fires were mutual aid, the third was smoke investigation in Weesaw Township – two firefighters available for this call, therefore, mutual aid assisted, 1 vehicle fire, 2 utility wires down.)
 - Recommend: Approval to hire new firefighter Cori Walter for Firefighter employment contingent upon passing background check. She has past experience and training with South Bend Fire Dept. as well as EMT Ambulance experience. Motion by Warmbein, supported by Sommers, to hire Cori Walter to the Fire Dept. contingent upon a favorable response to the background check. Voice vote, all ayes, motion carried.

- **Approve Previous Minutes:** Motion by Tackitt, supported by Warmbein, to approve the Regular Board Meeting Minutes of Wednesday, February 20, 2019, and the Special Meetings of Monday, Feb. 25, 2019; Wed., February 27, 2019; Monday, March 4, 2019; Wed., March 5, 2019; Wed., March 13, 2019, as presented. Voice vote, all ayes, motion carried.

- **Correspondence:**
 - Nutri Grow – document relating to Kugler farm provided to board members previously. No action.
 - Drain Maintenance Notice for Sober & Becker Drain #476. Yet another drain maintenance work order received – six have been received so far.
 - Revised Roof Ventilation Project documentation provided by Brooks Architectural.

- **Approve Accounts Payable Monthly Expenditures Report:** After having reviewed the payables earlier in the day, motion by King, supported by Sommers, to approve the expenditures as follows: General Fund \$11,525.45; Fire Dept. \$5,218.52; Ambulance \$2,277.59; Sewer Fund \$3,819.69, Phase 2 Sewer Loan Payment \$24,901.25, for a Grand Total of \$47,742.50. Roll call vote, all ayes (Green, Warmbein, King, Sommers, Tackitt), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer’s Report:** Tackitt reported that the winter tax collections were closed for the season. She also provided the CDs and Bank balance amounts.
- **B/Z Administrator Report:** Report provided.
- **Planning Commission Minutes:** Approved Planning Commission meeting minutes provided.
- **Parks/Recreation Committee, Cemetery Committee:** Sommers provided a verbal report relating to proposed trails on the “new” Township property, as Terry Hanover/FONT wants to begin seeking volunteers to help lay out a trails system on this property. Sommers will call Steinkraus Forest Mgr. (tabled last month) regarding their proposed logging bid for the proposed property located on Wee-Chik Rd. to see if the results would be worth having a forester provide an estimate of the logs worth. Sommers has also spoken with Bruce Jarvis about doing a layout for the proposed cemetery land on Wee-Chik Rd. which was purchased through the County. Mr. Jarvis provided a layout of the cemetery.
- **Road Committee:** Sommers provided information concerning the rebuild/dust control of Elm Valley Rd. He said he asked B.C. Rd. Dept. if we could perform the 2 miles of Elm Valley Rd. needing seal-coating and pay for it in two years – 2019 and 2020. The Road Dept. has informed us that they would not carry us for the additional year, thus we will end up short. Motion by Sommers, supported by Warmbein, to cover the additional expense required for Elm Valley Rd. as follows: Take \$20,000 from the LCSA (formerly Metro-Right-of-Way) Fund to alleviate the dust; and the balance of \$46,000 from the General Fund, which equals \$66,000 to cover the deficit in the road budget. This will cover both miles of Elm Valley Rd. Roll call vote, all ayes (Tackitt, Sommers, Green, Warmbein, King), motion carried.

- **Website Committee:** There will be a meeting in about two weeks and another meeting following that.
- **Drains Committee:** 6 drain maintenance notices have been received. 1) Norris Lake, 2) Galien River S. Branch, 3) Reese, 4) Carpenter & Ferry, 5) Clark & Goodell, 6) Sober & Becker Drain.

NEW BUSINESS:

- Regular Board Meetings Schedule was presented (3rd Wednesday of each Month) for FY 2019-20:

April 17, 2019	October 16, 2019
May 17, 2019	November 20, 2019
June 19, 2019	December 18, 2019
July 17, 2019	January 15, 2020
August 21, 2019	February 19, 2020
September 18, 2019	March 20, 2020

Motion by Green, supported by Sommers, to approve the schedule as amended. Voice vote, all ayes, motion carried.

- **Approve Connie Anderson's Bid for Removal of Storm Damaged Pine Tree In Weesaw Township Cemetery for \$1600.00:** The Township would like to have the tree removed immediately. Motion by Green, supported by Tackitt, to approve the removal of the pine tree according to Connie Anderson's bid. Roll call vote, all ayes (Sommers, King, Warmbein, Tackitt, Green), motion carried. Sommers will ask her about grinding the stump.
- **Information:** Michelle is providing cleaning service for the Township Hall during Custodian Irving Green's medical leave of absence at the same salary as Mr. Green. .

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** Atty. Senica has advised that we are up-to-date as far as legal fees are concerned for the Township. She is not charging for the additional time she spent on the Wallace demolition. Green thanked her for this information.
- **Copier Replacement:** Motion by Sommers, supported by King, to table this issue until later. Voice vote, all ayes, motion carried.
- **Public Comments:** Resident Mike Metz brought up the subject of writing a Fund Balance resolution to ensure that the Township finances do not fall below a certain amount of monies.

Adjournment: Motion by Sommers, supported by Warmbein, to adjourn at 9:44 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119

Special Board Meeting
FY2019-20 Budget Workshop
Tuesday, March 26, 2019



CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 9:30 a.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

Budget Workshop: The Board Members again reviewed the budgets with comments and suggestions being voiced. Sommers had received a letter from Chikaming Township's Supervisor Mr. Bunte regarding Carpenter Rd. Unfortunately, we do not have funds in our budget or in the road plan to address repairs to this road, and he will contact Mr. Bunte making him aware of where we stand on this issue. After discussing the road plan, the board went on to the General Fund and Fire Dept. budgets.

In addition, after reviewing the latest Budget vs. Actual report provided by Green, in the General Fund, there are three cost centers which are over the budgeted amounts (creating a deficit in those cost centers) – 191 Elections, 528 Waste Refuse, and 751 Parks. It was voiced that we need to amend these cost centers (in order to have them reflect amounts within budgeted amounts in the Budget vs. Actual Report) for the FY2018-19 budget. Motion by Green, supported by Warmbein, to extract overage amounts from 372 Enforcement Cost Center, which had a surplus of budgeted funds. Funds to be moved from 372 Enforcement in the amounts of \$1,600 for Elections; \$500 for Waste Refuse; \$2000 for Parks for a total of \$4100 from the Enforcement Cost Center to the above under-budgeted Cost Centers. This will bring those cost centers in line. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), motion carried. Green will change these cost center amounts in the computer to reflect a non-deficit FY2018-19 budget.

Road Agreement: Agreements to be signed and returned to the BCRD were received. Motion by Green, supported by King, to approve \$151,554.00 for road repairs during the upcoming year. Sommers will sign the Agreement to be returned to BCRD. Roll call vote, all ayes (King, Tackitt, Warmbein, Sommers, Green), motion carried.

Public Comments: No residents present. .

Meeting Adjournment: Motion by Green, supported by King, to adjourn at 1:56 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green



**WEESAW TOWNSHIP
New Troy, MI 49119**

**Special Board Meeting
FY2019-20 Budget Adoption
Monday, April 1, 2019**



CALL TO ORDER: The Special Meeting to approve the FY 2019-20 Budgets and review other miscellaneous issues was called to order by Supervisor Sommers at 10:30 a.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

ADOPT RESOLUTIONS & FY2019-20 BUDGETS: Motion by Warmbein, supported by Tackitt, to adopt Fiscal Year 2019-20 Weesaw Township General Appropriations Act, Resolution 2019-05; and Resolution 2019-06 to Attach this Document as an Addendum to FY2019-06 Fund Equity Transfers to Various Township Budgets. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried for adoption of both resolutions.

Motion by King, supported by Warmbein, to approve and adopt all the FY2019-20 budgets for each cost center, as presented. Roll call vote, all ayes (Green, Tackitt, Sommers, King, Warmbein), motion carried.

ADAM WHEELER VENTILATION QUOTE: Mr. Wheeler provided an updated Quote #74, 3/24/19, in the amount of \$16,000 for the ventilation project in the attic. This cost would be split in half between the General Fund and Fire Dept., since it will benefit both sides of the township building. The roof leaks by the hose tower (flashing needed). Is this included in the quote or not? Sommers will find this out. Architect Christopher Brooks (Brooks Architectural, Inc.) had revised the specifications for the Township. Motion by Sommers, supported by Warmbein, to accept the quote #74 from Adam Wheeler in the amount of \$16,000 for the ventilation project quoted to begin in August 2019. Roll call vote, all ayes (Sommers, King, Tackitt, Warmbein, Green), motion carried.

BURKHOLDER EXCAVATING DEMOLITION PROJECT ON CALIFORNIA RD.: The dangerous building (11-22-0008-0014-00-9) at 13095 California Rd. owned by Lori Wallace has been demolished and cleaned up by Burkholder. This house was previously court-ordered to be demolished. Burkholder's invoice has been received in the amount of \$9,950 for this demolition. The cost of demolition including attorney fees and any other expenses will be the responsibility of Lori Wallace for repayment to the township.

11:35 – King had to leave the meeting due to another commitment.

Motion by Warmbein, supported by Tackitt, to approve General Fund check no. G21258, 3/29/2019, made payable to Burkholder Excavating in the amount of \$9,950 for demolition of the Lori Wallace house on California Rd (property #11-22-0008-0014-00-9). Roll call vote, all ayes (Sommers, Green, Tackitt, Warmbein), motion carried.

CHIKAMING TOWNSHIP RE. CARPENTER RD.: Motion by Sommers, supported by Warmbein, to forward an email correspondence to Chikaming Township's Supervisor Dave Bunte regarding Weesaw Township's inability to help fund repairs to Carpenter Rd., due to not having funds in the budget to cover any further road repairs, and also our having been told by BCRD that Chikaming would be willing to put forward funds toward Carpenter Road's repair. Voice vote, all ayes, motion carried. Sommers will see that the email is sent.

PARKS/TRAILS: Sommers provided a map of the proposed trails for the Weesaw Township park area which had been provided to him by Terry Hanover (FONT). A section of the trail runs through FONT property. What is the liability for this and what are ramifications of having this happen? It was suggested that the trails should be on Weesaw Township Park property in order not to have a liability problem in the future. Regarding the "Center of the World" signs recently purchased, Sommers will ask Mr. Juengling (BCRD) if

the signs can be put up by BCRD. It was suggested that we contact Marcie Hamilton to ask for guidance in evaluation of the property for development, perhaps by a professional. The priority is that a part of the land is to be used for setting-up an additional cemetery, as this was the Township's top priority when the resolution to purchase the land was written by Green. Sommers will contact Marcie Hamilton and see if she feels we should contact an Engineering firm to assist us in developing the 27+ acres – with consideration of Cemetery layout and the possibility of recreation for the balance of the property.

Public Comments: No residents present.

Meeting Adjournment: Motion by Green, supported by Sommers, to adjourn at 12:38 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green

Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, April 17, 2019

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** Deputy B. Ansley was present to provide report of Weesaw Township Activity for the period of 02/01-02/28/19 as follows: Complaints worked: 12; Total tickets issued 0; Total arrests: 1.
- **Set/Amend Agenda Items:** Motion by Warmbein, supported by King, to accept the Agenda as presented. Voice vote, all ayes, motion carried.
- **Public Comments/Hearing of Persons Present on Agenda Items:** No input from attendees.
- **Robert Krauss, Code Enforcement Officer:** Krauss was unable to attend the meeting.
- **Fire Dept. Report:** provided by Fire Chief Ted Nitz – Verbal/written report: 2 meetings – 1 truck maintenance and 1 training pump operation and driver's training. Calls: 2 vehicle accidents (rollovers) – no injuries.
 - Fire Chief Nitz recommended that the Township Board approve a number of items that are needed for the Fire Dept. Motion by Sommers, supported by Warmbein, to approve the following items: 1) install new tires on 3 trucks – #2220, 2230, 2260 – @ \$7,285; 2) Purchase 2 helmets @ \$600 or less; 3) 16 hand-held flashlights @

\$880; 4) Renew Active 911 @ \$150; 5) Laptop with software @ \$1000; 6) Approve Memorial Day Parade (volunteer) for a total of \$9915.09. Roll call vote, all ayes (Warmbein, Sommers, Tackitt, King, Green), motion carried. Having the Fire Dept. participate in the Memorial Day Parade had already been approved at a previous meeting.

- Having a credit card was suggested, but neither was there further discussion nor action taken.
 - Firefighter Donnie Johnson II talked with FDIC while at the show in Indy and was told we would know about if we will be receiving the grant, which was applied for last year, around the 1st June.
- **Approve Previous Minutes:** Motion by Warmbein, supported by King, to approve the Regular Board Meeting Minutes of Wed., March 20, 2019, and the Special Meetings of Tue., March 26, 2019, and Monday, April 1, 2019. Voice vote, all ayes, motion carried.
- **Correspondence:**
- **Medic-1 7th Amendment to Articles of Incorporation of Community Emergency Service,** provided to Board by Jack Fisher, Exe. Director, Medic-1. Motion by Green, supported by Warmbein, to table this issue until we send it to Atty. Senica for her to look it over and provide her advice in this matter. Voice vote, all ayes, motion carried.
 - **Drain Maintenance Notice for Sober & Becker Drain #476.** Sommers advised that we keep getting maintenance notices without any values.
 - **Revised Roof Ventilation Project documentation provided by Brooks Architectural.**
- **Approve Accounts Payable Monthly Expenditures Report:** After having reviewed the payables earlier in the day, motion by Warmbein, supported by Sommers, to approve the expenditures as follows: General Fund \$18,089.06; Fire Dept. \$3,365.01; Ambulance \$2,277.59; Sewer Fund \$3,927.48; Lynn St. Water Assess. Loan \$226.90, for a Grand Total of \$27,886.04. Roll call vote, all ayes (Tackitt, Warmbein, King, Sommers, Green), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt reported that she had purchased two \$100,000 CD's from First Source Bank – 9 mos. and 15 mos.
- **B/Z Administrator Bob Kaufman Report:** Report provided.
- **Planning Commission Minutes:** Approved Planning Commission meeting minutes provided. There was a brief discussion of a number of new complaints having been noticed, and a person selling cars from his front yard as a business.
- **Parks/Recreation Committee:** A number of items were on the Agenda regarding Parks/Recreation:
 - **Porta-John:** Motion by King, supported by Warmbein, to have a Porta-John brought in for the Weesaw Township Park area (same as last year) for 4 months @ \$100 per month. Roll call vote, all ayes (Tackitt, Warmbein, Green, King, Sommers), motion carried
 - **Message Board:** Motion by King, supported by Warmbein, to pay up to \$700 to have one made by Leroy Rosenthal. Roll call vote, 2 ayes (Warmbein, King), 3 nays (Green, Tackitt, Sommers); 2 ayes, 3 nays, motion failed. Motion by Tackitt, supported by Green, to pay up to \$600 to have the message board made by Leroy Rosenthal. 3 ayes (Green, Tackitt, Sommers), 2 nays (King, Warmbein), 3 ayes, 2 nays, motion carried.
 - **Drain Tile in Weesaw Township Park:** This item was tabled. **Survey Mystery Land before Tiling:** Motion by Sommers, supported by King, to seek a bid for a survey of our newly-acquired "Mystery Land". Voice vote, all ayes, motion carried.

- **Picnic Area:** Approx. 432 sq. ft. for a cement pad. This item was tabled for more information.
 - **Patch Parking Lot:** Areas of the Weesaw Township Park parking lot that belong to Weesaw Township need patching. Motion by Warmbein, supported by Tackitt, to purchase material for \$360 to patch the parking lot, and if any patching materials are left over to use it to patch in the cemeteries. Roll call vote , all ayes (Sommers, King, Warmbein, Tackitt, Green), motion carried.
 - **Rustic Trail on Weesaw Township Park Property:**
 - **Recycling Bin Signs:** Motion by Warmbein, supported by King, to present the sample signs that have been created to Jill Adams for her consideration, as recommended by the Parks Committee. Voice vote, all ayes motion carried.
 - **Install 3 New Troy Signs:** Berrien County Road Dept. will install the Welcome to New Troy Signs that have been purchased previously. They will be responsible to see that they are placed in places that are acceptable and safe. Mr. Yingling/BCRD advised they will install the signs for \$200 to \$300. Motion by Warmbein, supported by Sommers, to approve up to \$400 for installation of 3 signs. Roll call vote, all ayes (Sommers, Warmbein, King, Green, Tackitt), motion carried.
- **Cemetery Committee:** Sommers indicated that cutting the pine tree in the cemetery was planned on Sunday, but could not be done due to the rain. The Tree Service will cut it down after Easter.
 - **Road Committee:** Sommers provided information regarding a Carpenter Rd. issue. The Chikaming Township Supervisor Mr. Bunte will meet with our Road Committee to discuss this issue.
 - **Website Committee:** A meeting has been scheduled for tomorrow.
 - **Drains Committee:** Sommers provided an update on the Elm Valley Road drain issue. A new tube and a catch basin are to be installed.

NEW BUSINESS:

- **Resolution No. 2019-04:** Resolution Approving the Submitting of a Grant Application for Security Cameras for the W.T. Park to the MI Twp. Par Plan Risk Reduction Grant Program. Motion by Warmbein, supported by Tackitt, to adopt Resolution 2019-04. Roll call vote, all ayes (Green is writing the Grant in the amount of \$5000 in an attempt to help purchase 2 rotating surveillance cameras for the Weesaw Township Park, if we receive the grant.)

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** None
- **Public Comments:** A letter from Jerry Pilot/Larson Rd, was received. Jack Dodds will forward the sign copy regarding the recycling to Jill Adams.
 - **Purchase Mulch:** Motion by Sommers, supported by Tackitt, to purchase 10 bags of rubber mulch or up to \$70 worth to put around the Weesaw Township Park sign. Roll call vote, all ayes (Tackitt, Green, Sommers, King, Warmbein), motion carried.

Adjournment: Motion by Sommers, supported by King, to adjourn at 9:57 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, May 15, 2019

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** Not present at this time.
- **Set/Amend Agenda Items:** Motion by Warmbein, supported by King, to amend the Agenda as follows: Letter to taxpayers under "New Business"; Hose Testing under "Fire Dept."; Justin's Milliken's check under "Fire Dept."; Joe Backus under first "Public Comments". Voice vote, all ayes, motion carried.
- **Berrien County Sheriff's Dept. Rep:** Deputy D. Hureskin arrived to provide the Township statistics for 4/1–4/20/19 as follows: 2 tickets issued, arrests 3; complaints 19.
- **Public Comments/Hearing of Persons Present on Agenda Items:** Joe Backus was present and indicated that a tree had fallen on his house due to a storm. The tree did substantial damage to his home and he wanted the Township to supply some type of letter regarding the code for the township to provide to his insurance company. Krauss explained that he can't do anything about the issues. Another person indicated that the township can't do anything about building or structural matters.
- **Robert Krauss, Code Enforcement Officer:** Robert Krauss provided photos of various properties on which he is working for enforcement issues. Krauss indicated that he will be writing tickets if the issues are not corrected.
- **Fire Dept. Report:** provided by Fire Chief Ted Nitz – 2 meetings; 3 calls (gas leak, controlled burn, structure). The Fire Dept. personnel are reviewing the calls for the previous week to determine what could be improved and what was done right. Nick Granke did the training last week. The following firefighters are in training for the Training Officer's Captain position: Nick Granke, Cori Walter, and Joshua Wisner with 2 more interviews to do.
 - Firefighter resignations: Motion by Green, supported by Warmbein, to accept the resignations of Ben Nelson and Justin Milliken from the Fire Dept., and to hold Milliken's final check at this time (He didn't complete his firefighter I & II classes). Voice vote, all ayes, motion carried. Green to contact Justin Milliken.
 - Fire Chief Nitz indicated that since Brittney Williams' classes were completed as of March, and she has missed four meetings since then, with no fire calls in over eight months, and he has attempted to call her on occasions, she has no interest in the Fire Dept. Research is being made, as she still has a fire pager belonging to the Fire Dept. worth \$500 and possibly fire gear of approximately \$2000 and other gear. Motion by Warmbein, supported by Sommers to dismiss Brittney Williams due to lack of attendance and not responding to the Fire Chief's attempts to contact her. Roll call vote, all ayes (Warmbein, Sommers, King, Tackitt, Green), motion carried. It was also requested that she be sent a Certified Letter, Return Receipt Requested,

indicating that she needed to return all the Fire Dept.-owned equipment. Ted will attempt to get her address as to where the letter is to be sent.

- Motion by Sommers, supported by King, to change the status of Cori Walter from temporary to permanent employee, based on Nitz' recommendation. Voice vote, all ayes, motion carried.
 - Motion by Green, supported by Tackitt, to approve boots (\$450); 2 sets of gear (\$4,000); Brass & Name Tags (\$500), for a total of \$4,950. Roll call vote, all ayes (Tackitt, Green, Sommers, King, Warmbein), motion carried.
 - Hose Testing: Motion by Warmbein, supported by Sommers, to approve Fire Catt hose testing at \$.32 per foot (7000' \$2,240.00) and \$1.95 per foot for all ladders. Roll call vote, all ayes (Warmbein, Sommers, King, Tackitt, Green), motion carried.
- **Approve Previous Minutes:** Motion by Warmbein, supported by King, to approve the Regular Board Meeting Minutes of April 17, 2019. Voice vote, all ayes, motion carried.
 - **Correspondence:**
 - Drain Maintenance: Approx. 12 notices received. A log jam for #480 has already been cleared.
 - John Edwards: Request to remove dead ash trees. Several board members wanted to go see what action should be taken.
 - Complaint letter from Mrs. Styburski re water on her property. Green to write letter to let Mrs. Styburski know this is a civil issue; and perhaps she could contact the Drain Commissioner.
 - **Approve Accounts Payable Monthly Expenditures Report:** After having reviewed the payables earlier in the day, motion by King, supported by Sommers, to approve the expenditures as follows: General Fund \$13,815.8; Fire Dept. \$13,945.71; Ambulance \$2,277.59; Sewer Fund \$3,905.15; for a Grand Total of \$33,944.32. Roll call vote, all ayes (King, Sommers, Tackitt, Warmbein, Green), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt reported that the summer taxes would be out by July 1, 2019. Bank balances provided.
- **B/Z Administrator Bob Kaufman Report:** Report provided.
- **Planning Commission Minutes:** Approved Planning Commission meeting minutes provided.
- **Cemetery Committee:** Sommers indicated the lawnmowers have begun mowing the cemeteries.
- **Road Committee:** Sommers provided information Larson Rd. issues. The Rd. Dept. will install a tube at the Road Dept.'s cost.
- **Website Committee:** Mike Metz indicated that, since Jack Dodds is moving away, there is a need for more volunteers to be a part of this committee.
- **Drains Committee:** No report.

NEW BUSINESS:

- **Letter to Taxpayers (Summer Taxes Insert):** A letter formerly sent with the tax bills is being edited and sent with tax bills again. The letter indicates several means to clean-up the township. Green will change one paragraph to reinforce the fact that the township has a Zoning Ordinance Book to which needs to be adhered, since a number of buildings/renovations, businesses being started, and other changes are popping up without proper permits or zoning applications in place.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** None. No response regarding Medic-1 Ambulance yet.

- **Anderson Tree Service:** A quote was received from Anderson for stump grinding. Motion by King, supported by Sommers, to not accept the bid of \$650 for stump grinding the oak tree only. Voice vote, all ayes, motion carried.
- **Public Comments:** None

Adjournment: Motion by Sommers, supported by Green, to adjourn at 9:40 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**

**Special Board Meeting
Tuesday, May 21, 2019**



CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 9:00 a.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

AGENDA ITEMS:

Need to Keep Board Meetings on Track with Agenda Items: Sommers spoke to this issue regarding meetings lasting so long. The Board needs to keep comments restricted to Agenda item. Items relating to the Fire Dept. need to be presented to the Safety Committee at least a week ahead of time, with an exception being emergency items. Sommers suggested that the Board set a timeframe for the meetings and at that time vote to continue or adjourn. Board members can also call a “point of order” or “call the question”, or table issues. Motion by Warmbein, supported by King, that the timeframe for meetings be 1.5 hours; and if the board is in discussion at that time, wait until the discussion is completed, then vote as to whether or not to continue the meeting, effective this morning. Voice vote, all ayes, motion carried.

Other Matter

American Flags Purchase: Sommers stated that all our American flags have been installed in Glendora and New Troy. We still require five more flags and four brackets. Motion by King, supported by Tackitt, to spend up to \$100 to purchase 10 more flags (@ \$6.00 ea., less 11%) and 4 brackets (@ \$4.00 each). Roll call vote, all ayes (Sommers, Warmbein, Tackitt, King, Green), motion carried.

Approve Lawn Mowing Invoice/Check: We were not charged for cemetery clean-up and the flooded park area was pro-rated. Gary and his helper had performed the cleanup process. Motion by Warmbein, supported by Sommers, to pay the \$1,300 amount due immediately. Roll call vote, all ayes (Warmbein, Sommers, King, Tackitt, Green), motion carried.

John Edwards' Letter Re. removing trees: The trees involved were marked last evening – 8 trees in all. All need to be taken down. Motion by Warmbein, supported by King, to go out for at least two bids to take down the eight trees on Township property which are leaning over John Edwards' garage and the board will vote on accepting the bid at another meeting. Voice vote, all ayes, motion carried. Sommers indicated that he would get two separate bids from the contractors (Connie Anderson and Sam Samson/Frost Tree Service and verify their liability insurance), as follows: 1) cutting and removing the trees; 2) cutting trees to ground, (not encroach the property line), with Gary's acquaintance to take the trees and cut them up.

Modification of Tax Insert: Motion by Warmbein, supported by Sommers, to approve the edited letter with the modification to reference the Township website. Voice vote, all ayes, motion carried.

Park Discussion: King received two bids for the Weesaw Township Park's picnic area concrete slab: Leroy Rosenthal/Scott Burkholder \$6,000; and A Construction \$2,775. King will get the bid in writing. Motion by King, supported by Sommers, to accept the bid of \$2775 from A Construction contingent upon receiving the verbal quote in writing. Roll call vote, all ayes (Warmbein, King, Tackitt, Sommers, Green), motion carried.

Grant Surveillance Cameras for Weesaw Township Park: Green asked if the grant was approved by Par Plan, if the board members would vote to accept the grant, since the "out-of-pocket" expense would be considerably higher than we have paid for awarded grants in the past. She doesn't want to spend any more time on writing the grant if the board feels they would not approve it due to the amount of Township funds which would be required, if the grant is awarded township. \$5,000 is the greatest amount that could be awarded. Questions: What is timeframe for installation? It was suggested 60-120 days, since the township has no control over utilities or weather. Are there other grant funds available for which one could apply? Not known. After other discussion of this matter, motion by Tackitt, supported by Sommers, to accept the grant funds if awarded to the township. Roll call vote, all ayes (Tackitt, Sommers, Green, Warmbein, King), motion carried.

MTA Invoice received: Motion by Tackitt, supported by Warmbein, not to pay for the legal defense discretionary assessment in the amount of \$47.11 on MTA invoice dated 5/14/2019, but to go ahead and pay the Annual dues from 7/1/2019-6/30/2020 in the amount of \$1,570.39 only. Roll call vote, all ayes (Tackitt, Sommers, Green, Warmbein, King), motion carried.

Public Comments: None

Meeting Adjournment: Motion by Sommers, supported by Green, to adjourn at 10:52 a.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green
Clerk

Other Matter INSERT: Land Acquisition: Dealing with property negotiations, this issue should be considered confidential by all participants. The Board has spoken with Mr. Jerry Vitek in the past concerning purchasing his small parcel of property (.24 acre) on Wee-Chik

Road. He has gotten back with the Board with a price of \$5,500. After questions and discussion by the board members, motion by King, supported by Warmbein, to approach Mr. Vitek, with an offer of \$5500, plus pay for ½ of the land survey to be performed. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), motion carried. The other one-half of the survey will be paid from township funds. Green will call Mr. Vitek to convey the offer.



**WEESAW TOWNSHIP
New Troy, MI 49119**

**Special Board Meeting
Tuesday, June 18, 2019**



CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 1:00 p.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

AGENDA ITEMS:

Since Patrick Sage/Kruggel Lawton CPAs had not arrived at that time, and the Board had other agenda items to discuss and approve, Supervisor Sommers, brought another item up for discussion:

Tree Cutting Bids for Trees on Township Property: There were two bids from Anderson \$1600 and Frost \$2000. Motion by Sommers, supported by Warmbein, to accept the Anderson bid of \$1600 for taking down the eight (8) trees as indicated to Anderson by Sommers when she visited the site to see the trees needing removed. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), motion carried. Sommers will speak with Anderson regarding a proposal discrepancy.

1:05 P.M.: Patrick Sage/Kruggel Lawton CPAs arrived: Mr. Sage presented an overview of the Audit. He mentioned that he had to attend another engagement on June 19, and would not be able to be present at the Township Regular Meeting, and asked if he could give his audit to the residents at the July 22, 2019, meeting. The board agreed to this request, so he will attend the July Regular Board Meeting to present the audit results to any residents in attendance. During the course of the audit results presentation concerning the sewer rates, he mentioned that we should look at the quarterly sewer rates we are charging of \$93.00. GRSD/New Buffalo has raised their rates at least annually and the township's rates have only been raised one time from \$75 quarterly to \$93 quarterly on 5/01/2004 (15 years ago). There was also a brief discussion of the Baldwin Rd. Water District income. Mr. Sage provided information on the various township funds. He stated that we have a healthy fund balance, and also that the Township Board members have provided excellent oversight in managing the incoming/outgoing revenues. He requested additional information on several items, which Tackitt and Green will research and provide to him. Mr. Sage left at **2:26 p.m., at which time the Open Meeting was closed, and the Closed Meeting Session was begun.**

Closed Session.

3:09 P.M. CLOSED SESSION WAS OVER, AND THE OPEN MEETING RESUMED.

Installation of Concrete Pad in Park: Two bids were received: Burkholder \$4,890; AA Construction \$2,778. Motion by King, supported by Warmbein, to accept the bid of AA Construction (Zach Gwilliam) in the amount of \$2,778.00 to do the concrete project in the park picnic area, per the drawing. Roll call vote, all ayes (Sommers, King, Warmbein, Tackitt, Green), motion carried.

Interim Weesaw Township Fire Dept. Officers Payroll Policy: A new interim payroll policy effective June 18, 2019, was provided to the Board Members for review and approval. Motion by Robert Warmbein, supported by Art King, to approve the Interim Weesaw Township Fire Dept. Officers Payroll Policy. Roll call vote, all ayes (Sommers, Tackitt, King, Green, Warmbein), motion carried. The policy was recommended and signed by the Weesaw Township Safety Committee, Gary Sommers and Robert Warmbein.

Letter to Resident on Cleveland Ave. re. Flooding Problem: There was discussion concerning a letter regarding flooding to be sent to various residents and BCRD employees. The letter will be edited with input suggested by the Board members.

Approve Donation of 2 Bleachers by FONT: Motion by Sommers, supported by King, to accept the 2 bleachers donated by Terry Hanover/FONT. Voice vote, all ayes, motion carried.

Public Comments: None

Meeting Adjournment: Sommers closed the meeting at 3:59 p.m.

Respectfully submitted,

Wanda Green
Clerk



WEESAW TOWNSHIP
New Troy, MI 49119

REGULAR BOARD MEETING MINUTES
Wednesday, June 19, 2019



Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** Not present.
- **Set/Amend Agenda Items:** Motion by King, supported by Warmbein, to amend the Agenda as follows: Add Fire Dept. Assistant Chief Position; Add Web Committee info; Add Road Plan 2019-20. Voice vote, all ayes, motion carried.
- **Public Comments:** Resident William Workman questioned the Township Board as to if the Board has opted in or opted out of the recreational marijuana. He questioned if we

knew the economic value to the Township, and a number of other questions. Sommers indicated that the Township has opted out at the suggestions of our attorney, since, at this point, there has not been adequate information provided by the State to make an educated decision on this issue.

- **Robert Krauss, Code Enforcement Officer:** Robert Krauss indicated that a fence has been installed to hide a number of snowmobiles on Holden Rd. He also provided enforcement information regarding a Log Cabin structure with movement towards rectification; Baldwin Rd. issue, the owner will be getting a permit to use the trailer for a residence while he works on the structure; and other enforcement issues were addressed.
- **Berrien County Sheriff's Dept. Rep.:** Deputy Sheriff Roe arrived with statistics for Weesaw Township from 4/1/19-4/23/19, as follows: 19 complaints, 1 ticket issued, 1 arrest.
- **Fire Dept. Report:** provided by Fire Chief Ted Nitz – **2 meetings:** Truck checks & Safety Board. **Training:** Medical emergencies on the Fire scene. **Calls:** 1 control burn (bonfire)
- **Fire Dept. Approval of Requests:** Motion by Robert Warmbein, supported by Gary Sommers, to approve hiring Travis Munday to the Fire Dept. contingent upon his passing the background check. Voice vote, all ayes, motion carried. Travis has 4 years as firefighter with Galien Fire Dept., has completed his Firefighter 1&2 certification.
 - **Purchases: A.E.D.** Motion by Warmbein, supported by Sommers, to approve the purchase of an A.E.D. for a cost of less than \$1500.00. Roll call vote, all ayes (Warmbein, Sommers, King, Tackitt, Green), motion carried.
 - **Medical Bag.** Motion by Warmbein, supported by King, to approve the purchase of a medical bag at a cost of less than \$300. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried.
- **Asst. Fire Chief:** Assistant Fire Chief Adam Williams has resigned, per Fire Chief Nitz. Motion by Warmbein, supported by Green, to relieve Adam Williams of his position as Assistant Fire Chief, as of 11:59 p.m., 6/19/19, and to appoint Scott McKamey to the position of Assistant Fire Chief as of 12:00 midnight of 6/20/19. Voice vote, all ayes, motion carried.
- **Approve Previous Minutes:** Motion by King, supported by Tackitt, to approve the Regular Board Meeting Minutes of May 15, 2019, and Special Meeting Minutes of May 21, 2019, and June 18, 2019. Voice vote, all ayes, motion carried.
- **Correspondence:**
 - **Notice from Jill Adams re. Recycling:** The recycling project has been put on hold for now, per Jill Adams/Environmental Property Mgr., Berrien Cty. Parks Dept.
- **Approve Accounts Payable Monthly Expenditures Report:** After having reviewed the payables earlier in the day, motion by Warmbein, supported by Sommers, to approve the expenditures as follows: General Fund \$22,673.74; Fire Dept. \$4,748.28; Ambulance \$2,702.59; Sewer Fund \$8,357.32; for a Grand Total of \$38,481.93. Roll call vote, all ayes (King, Sommers, Tackitt, Warmbein, Green), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt reported that the summer taxes would be mailed out by July 1, 2019. Tackitt will be cashing out an ambulance CD soon to continue funding the ambulance service. Bank balances provided.
- **B/Z Administrator Bob Kaufman Report:** Report provided.
- **Planning Commission Minutes:** No meeting held in May. The next P.C. meeting will be held on Monday, June 24, 2019, 7:00 .m. The meetings are open to all.

- **Cemetery Committee:** Nothing new.
- **Parks/Recreation:** A number of trees on Weesaw property are leaning over John Edwards' garage. Sommers will contact Mr. Edwards regarding the Township having these trees taken down. The cement for the Weesaw Township park picnic area has been approved.
- **Road Committee/Website :** The Road Committee Minutes were presented. Motion by Sommers, supported by King, to put the 2019-20 two-year road improvement on the township website. Voice vote all ayes, motion carried. Tackitt suggested that Sandridge Rd. be put on the road plan sometime in the future, as there are many potholes and is in poor condition.
- **Drains Committee:** No report.

NEW BUSINESS:

- **Drainage Letter to Resident on Cleveland Rd:** The letter was reviewed and a few words edited. Motion by Sommers, supported by Warmbein, to approve the letter, and let Sommers know of any changes to be made prior to June 24, otherwise it is considered set and will be mailed as edited. Voice vote, all ayes, motion carried.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** Atty. Senica called this afternoon and said she had spoken with Medic-1's attorney and received information from him yesterday. She will look the information over and give the Township a response at the July Regular Board Meeting.
- **Public Comments:** None

Adjournment: Motion by Sommers, supported by Warmbein, to adjourn at 8:30 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**

**REGULAR BOARD MEETING MINUTES
Wednesday, July 17, 2019**



Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** Not present. No report provided
- **Audit Report:** Patrick Sage was not present to present the Audit Report as scheduled.
- **Set/Amend Agenda Items:** Motion by Warmbein, supported by King, to accept the Agenda, as presented. Voice vote, all ayes, motion carried.

- **Recognition:** Sommers announced a brief 15-minute period of recognition would be held for Jack Dodds, who is moving to the East Coast in the next month or so, and who has kindly and expertly worked on a number of Township Committees and served as secretary on these committees, such as Roads Committee, Parks Committee, Drains Committee, helped with campaigning for Roads Millages in past elections, and many, many other voluntary tasks during the past number of years. The township board members are extremely grateful for his service to the Township. There was also presentation of a Certificate of Appreciation for all he's done in the past in his outstanding role as a township volunteer. At 7:05 p.m., Sommers recessed the meeting for a brief time of refreshments – cake and drinks provided by Carolyn Sommers and cookies provided by Clerk Green. At 7:20, the meeting was called back to order by Sommers.

- **Public Comments:** A question from an audience member about contacting the attorney. Afterward, William Workman and his wife were present at the meeting and again spoke regarding cultivation of marijuana. He would like to be on the Agenda next month to speak further on this subject. Green will place his name on the Agenda for the August Regular Board Meeting.

- **Robert Krauss, Code Enforcement Officer:** Not present.

- **Fire Dept. Report and actions:** provided by Fire Chief Ted Nitz – **1 training meeting:** CPR/ASD & Narcon administration (4 hours). **4 Calls:** 1 trash can fire, 1 propane tank fire – barbeque, 1 grass fire/line down, 1 car accident
- **Other Fire Dept. Actions:** Hose Testing will be August 14, required 1 fireman (split between 2 guys, 4 hrs. each), pay up to \$112 for the firemen to help with the hose testing. Reported that Adam Williams has resigned from the Fire Dept. providing a letter of resignation. Motion by Warmbein, supported by King, to accept the written resignation of Adam Williams from the Fire Dept., and to also approve the firemen's help for hose testing of up to \$112 for a one-man day. Roll call vote, all ayes (Sommers, Warmbein, King, Tackitt, Green), motion carried. Motion by Sommers, supported by King, to approve the Fire Dept.'s taking two trucks for one day to the Berrien County Youth Fair. Voice vote, all ayes, motion carried. The CPR training cost was \$95 complete. It included both AED and mannequin training. Fire Chief Nitz will look into the old AED machine as to what the Fire Dept. should do with it.

- **Approve Previous Minutes:** Motion by Warmbein, supported by King, to approve the minutes of Wednesday, June 19, 2019, as presented. Voice vote, all ayes, motion carried.

- **Correspondence:** 07/16/19, State of MI, Dept. of Environ, Great Lakes & Energy. No action required.

- **Approve Accounts Payable Monthly Expenditures Report:** After having reviewed the payables earlier in the day, motion by King, supported by Sommers, to approve the Accts. Payable, as presented: General Fund \$81,716.12 (includes several roads rebuild funding); Fire Dept.\$4,660.12; Medic-1 Ambulance \$2,277.59; Road Millage Fund \$9,777.00; Sewer Fund \$5,442.06 for a total of \$103,872.89. Roll call vote, all ayes (Tackitt, Green, Warmbein, Sommers, King), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt provided the bank balances, and reported that she is presently collecting the summer taxes. If another time other than is listed on her collections schedule is needed, she asked that people contact her.
- **B/Z Administrator Bob Kaufman Report:** Report provided.
- **Planning Commission Minutes:** June minutes provided. Planning Commission Chair Mike Metz requested that the Township approve funds for 3 of the Planning Commission members to attend a workshop entitled "Hot Topics in Planning & Zoning" to be held on Wed., August 14, in Kalamazoo, MI, \$94 each person. Motion by Warmbein, supported by Tackitt, to approve up to \$500 for members of the Planning Commission to attend the workshop at a fee of \$94/ea. discounted rate, plus mileage.
- **Cemetery Committee:** Sommers reported that the mowers have hit stones in the cemetery, and that the trimming needs correcting.
- **Parks/Recreation:** AA Concrete's date to pour cement in the Weesaw Park is 7/25/19.
- **Road Committee:** No meeting, no minutes. Elm Valley has been seal-coated; Warren Woods, Gardner to Boyle Lake Rd. has also been seal-coated.
- **Drains Committee:** When the Drain Commissioner was asked, he reported that the township drain issues have used their funds allotment, and now they want more money from the Township, which is not in the budget.
- **Website Committee:** Will be meeting soon. Jack Dodds and Mike Metz still working on the website.

NEW BUSINESS:

- **Resolution #2019-07:** Annual Adoption of Weesaw Township Street Lights Assessment District. Motion by Robert Warmbein, supported by Art King, to adopt Resolution No. 2019-17, Weesaw Township Street Lights' Assessment District Annual Review with no increase in the annual amount, thus the assessment will remain at \$27.00 per each annually on the winter taxes. Roll call vote, all ayes (King, Warmbein, Sommers, Tackitt, Green), motion carried.
- **Steinkraus Forest Management and Select Hardwoods:** These two companies want to evaluate timber on Weesaw property. Motion by King, supported by Green, that Sommers contact the two tree cutters to see if they have anything to offer in the purchasing of trees located on the Township's Wee-Chik Rd. property. Voice vote, all ayes, motion carried.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** Atty. Senica called this afternoon and the information she gave was provided to all Board Members regarding the Medic-1 Contract.
- **Public Comments:** None

Adjournment: Motion by Green, supported by Warmbein, to adjourn at 8:17 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**



**Special Board Meeting
Tuesday, July 30, 2019**

CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 9:00 a.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

AGENDA ITEMS:

1) Change Meeting Date/Time of August, Regular Board Meeting: Due to conflicts of several board members, motion by Green, supported by Warmbein, to change the meeting date and time for the August Regular Board Meeting to August 14, 2019, 9:00 a.m. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried. Green will attempt to contact Mr./Mrs. Workman via telephone to let them know of the change as he asked to be placed on the August Agenda.

2) Board Approval of Letter to Atty. Senica: Motion by Sommers, supported by King, to approve the verbiage of a letter dated July 24, 2019, and to send the letter to Atty. Senica. Voice vote, all ayes, motion carried.

3) Board Approval of Letter to Chikaming Township re. Carpenter Rd: Motion by Tackitt, supported by Warmbein, to approve a letter dated July 30, 2019, to Chikaming Township Board of Trustees. Voice vote, all ayes, motion carried.

4) Review Fire Dept. Certificate of Appreciation: Motion by King, supported by Warmbein, to approve the Certificate of Appreciation created by Green to provide to firefighters who have been with the Fire Dept. five years or more. Voice vote, all ayes, motion carried.

5) Discuss Tree Stump Grinding: When Al Schaffer was visiting on his annual trip to the area recently, he questioned Sommers about stump grinding the large oak tree stump in Weesaw Township Cemetery, which is in the vicinity of the Schaffer family plot. Sommers will get bids from stump grinders to see how much this would cost. Sommers stated that the specifications for grinding would be 4" below elevation when flat. Green and Sommers will also pen a letter to Mr. Schaffer asking if he is willing to help with the cost of grinding the stump, since it was not previously in the township board's plan to grind the stump, and there are no funds in the budget to do so.

CLOSED MEETING SESSION: At 9:44 a.m., open meeting recessed; CLOSED SESSION OPENED by Supervisor Sommers.

Closed Session discussion. re. land acquisition.

At 10:00 a.m., CLOSED SESSION, CLOSED; Open meeting reopened by Supervisor Sommers.

Public Comments: Sommers brought up issues, with no action taken by board members.

Meeting Adjournment: Motion by Sommers, supported by Warmbein, to adjourn at 10:17 a.m..

Respectfully submitted,

Wanda Green, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, August 14, 2019

Meeting called to order by Supervisor Gary Sommers at 9:00 a.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** Members Present: Wanda Green, Art King, Gary Sommers, Robert Warmbein. Members absent: Michelle Tackitt
- **Berrien County Sheriff's Dept. Rep:** Not present. Statistics received via facsimile for the time frame of 6/01-06/30/2019: 33 complaints, 0 tickets issued, 1 arrest
- **Set/Amend Agenda Items:** Sommers requested to add the following items to the Agenda:
 - Add under New Business: Tire Recycling
 - Ventilation
 - Land PurchaseMotion by Sommers, supported by King, to amend the Agenda as requested. Voice vote, all ayes, motion carried.
- **Annual Audit Report:** Patrick Sage, Kruggel Lawton, CPAs was present and provided an overview of the audit he completed two months ago. The Township is in a healthy position with enough funds to meet obligations. There was an increase in the General Fund balance of \$21,000. Motion by King, supported by Warmbein to accept the audit as presented. Roll call vote, 4 ayes (Warmbein, King, Sommers, Green – Tackitt was not present), motion carried.
- **Public Comments:** Evelyn Vines handed out a flyer “Cars & Corn” regarding a community event scheduled for Aug. 22, 6-9 p.m. at the Weesaw Township Park & Community Center
- **Robert Krauss, Code Enforcement Officer:** Not present.
- **Fire Dept. Report and actions:** provided by Fire Chief Ted Nitz – **2 meetings:** Truck checks. **Training:** Clean upstairs rooms, **Calls:** 2 calls: Medical overdose, water in basement.
 - **Certificates of Appreciation Presented:** Dale Brueck 54 yrs.; Ted Nitz 8 yrs.; Donnie Johnson II 7 yrs.; Josh Wisner 13 yrs.; Scott McKamey 26 yrs.; Cody Shepherd 6 yrs.

- **Approve Previous Minutes:** Motion by Warmbein, supported by King, to approve the minutes of Wednesday July 17, 2019 and Special Meeting minutes of July 30, 2019, as presented. Voice vote, all ayes, motion carried.
- **Correspondence:** Hickory Creek, Carpenter & Ferry, Pierce, Lewin & Jennings, Priebe Drains Notice of Day of Review of Drainage District Boundaries & Review of Apportionments were received throughout the month.
 - **Grant Application:** The grant for surveillance cameras for the Weesaw Township Park written by Clerk Green was approved in the amount of \$2,500, although it was written for \$5,000. After discussion, motion by Warmbein, supported by Sommers, to accept the \$2,500 grant and to begin the project promptly. Roll call vote, 4 ayes (Warmbein, King, Sommers, Green), motion carried. Green will contact the vendors involved.
- **Approve Accounts Payable Monthly Expenditures Report:** After the payables having been reviewed earlier in the day, motion by Warmbein, supported by King, to approve the Accts. Payable, as presented: (9:53 a.m., Tackitt arrived at this time). in the following amounts: General Fund \$21,633.96; Fire Dept. \$6,903.68; Ambulance \$2,277.59; Sewer Fund \$3,856.89, for a total of \$34,672.12. Roll call vote, all ayes (Green, Sommers, King, Warmbein, Tackitt), motion carried.
- **Resident William Workman's Request to Speak regarding the sale of Recreational Marijuana:** The Township Board had opted out of recreational marijuana at the suggestion of our attorney, Ordinance #22-2018 dated 11/12/2018. Mr. Workman is interested in growing recreational marijuana. After hearing his remarks and board discussion, motion by Warmbein, supported by King, that Sommers contact Atty. Senica as to her opinion regarding where the recreational marijuana bill stands at this point in time. Mr. Workman requested that Sommers coordinate with himself after Sommers has an opportunity to talk with Attorney Senica to see if and when she could attend a meeting to discuss the issue further in the future. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt provided the bank balances. She has transferred money from an ambulance CD to the Ambulance checking account.
 - **B/Z Administrator Bob Kaufman Report:** No report provided.
 - **Planning Commission Minutes:** June minutes provided.
 - **Cemetery Committee:** Al Schaffer requested that the township grind the oak tree stump adjacent to his family cemetery lots. Motion by Warmbein, supported by King, to delay a letter to Mr. Schaffer pending the outcome of price or removal of stump. Voice vote, all ayes, motion carried.
 - **Parks/Recreation:** AA Concrete did cement work and it has to cure for 28 days. Sommers will check the flags, and leave up until 11/11/19.
 - Motion by Tackitt, supported by Sommers to order signs from Dornbos reading "No household garbage or trash allowed. Fine up to \$500" to be attached to the trash containers and spend up to \$200 for 6 signs and hardware to install. Roll call vote, all ayes (Tackitt, Sommers, Warmbein, King, Green), motion carried.
- Approved edited letter to Messrs. Hermann and Janott, owners of former band building** regarding request of Township's having access to their front property. Motion by King, supported by Warmbein, to approve the updated letter and send to these gentlemen for approval. Voice vote, all ayes, motion carried.

At that time, its being almost 1.5 hrs. into the time-limited meeting, motion by King, supported by Warmbein, to continue the meeting and try to finish no later than 11:00 a.m. Voice vote all ayes, motion carried.

- **Road Committee:** No meeting, no minutes. Sommers gave a brief report regarding a letter from BCRD.
- **Drains Committee:** When the Drain Commissioner was asked, he reported that the township drain issues have used their funds allotment, and now they want more money from the Township, which is not in the budget.
- **Website Committee:** Jack Dodds and Mike Metz will continue on website.

NEW BUSINESS:

- **Letter from Jill Adams re. grant for tire recycling program:** Jill Adams forwarded a letter for a grant for a tire recycling grant program. It is the belief that FONT is taking advantage of this program.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** Atty. Senica called this afternoon and the information she gave was provided to all Board Members regarding the Medic-1 Contract.
- **Attic Ventilation:** The contractor Aaron Wheels has begun the attic ventilation. Since he cannot drill holes in the soffit, it has been suggested that fans could be installed – solar power. There may be an adjustment downward in price.
- **Sara Senica Update:** No response.
- **Medic-1 Contract:** Motion by Sommers, supported by Warmbein, to table this issue until we speak with Atty. Senica for further information.
- **Public Comments:** Back to Fire Dept. issues – Motion by Warmbein, supported by Green, to waive the one-year probationary period for Matthew Johnson to begin Firefighter 1 & 2 Classes. He started in November 2018, and this training will begin soon, which means he would have to wait over a year to get in the training timeframe if he doesn't begin with the upcoming training. Voice vote, all ayes, motion carried.

Adjournment: Motion by Warmbein, supported by Sommers, to adjourn at 11:00 a.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**

**Special Board Meeting
Tuesday, September 10, 2019**



CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 9:00 a.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

AGENDA ITEMS:

Due to all board being present at this Special Meeting, Sommers requested that we add the following Agenda items to the ones already to be discussed during the meeting: 1) Contact Chris Brooks to perform final inspection of the ventilation project; 2) Biocare quote; 3) Approve sign advertising and banner for hiring new firefighters; 4) Additional fire information; 5) Meeting with Jack Fisher/Medic-1 regarding contract. Motion by Warmbein, supported by King, to approve the addition of the agenda items listed. Voice vote, all ayes, motion carried.

Land Acquisition: It was brought to the Board's attention that motions should be made in open sessions only; therefore, the board is correcting the Closed Session minutes of the meeting of Tuesday, July 23, 2019, in this special meeting as follows: Motion by Sommers, supported by Warmbein, to approve a certified check payable to American Title Co. for property closing in the amount \$6,001.71 to complete the purchase of Jerry Vitek's property on Wee-Chik Rd., parcel #11-22-0007-0019-04-5, plus a previous prepayment deposit of \$350, paid on 7/02/2019, for a total amount of \$6,351.71 for acquiring this property. Roll call vote, all ayes (Sommers, Warmbein, Tackitt, King, Green), motion carried. This parcel of land will be used for additional cemetery property in the future.

Motion to change other minutes died due to the proposed offer's not coming to fruition, thus no action was necessary to being taken.

PA-116 Farmland & Open Space Preservation Program: Mike Jasper had provided completed PA-116 forms to the Township Clerk for 2 properties on 9/3/2019, Application #WT-2019-01 (Prop. #11-22-0028-0004-00-8) and Application #WT 2019-02 (Prop. #11-22-0036-0002-02-0). Motion by Tackitt, supported by Warmbein, to approve PA-116 Applications for both properties per the documentation provided and to forward copies of the documents to the required county entities as specified therein. Roll call vote, all ayes (Sommers, Tackitt, Green, Warmbein, King), motion carried.

Agenda Additions:

Attic Insulation Project: Sommers indicated that we need to contact Chris Brooks, who provided the specifications for this project, so he can inspect the project to see if it meets the specs. as laid out Sommers felt there may be some changes that would be required to be made prior to final payment. Motion by King, supported by Tackitt, to have Mr. Brooks come out and inspect the attic area to see if it meets final specifications. Roll call vote, all ayes (Green, Tackitt, Sommers, King, Warmbein), motion carried. Sommers will contact Mr. Brooks for this service.

Biocare Bid: The Fire Dept. received a \$3,085 bid for 6 physicals to be held on 9/25/2019, 4:00-8:20 p.m. Fire Chief Nitz needs to send confirmation back. The cost is somewhat less expensive due to the fact that other fire depts. are having some of their personnel also be a part of the physicals at their expense. Motion by Warmbein, supported by Sommers, to approve up to \$3,085 for the 6 Weesaw Township Fire Dept. physicals to be performed by Biocare. Roll call vote, all ayes (Tackitt, Warmbein, Sommers, King, Green), motion carried.

Display Mobile Sign to Encourage New Applications for Fire Dept. Firefighters: The Fire Dept. would like to display the sign and a banner on Glendora Rd. near the Weesaw Township sign, which will be chained to the Weesaw Township Sign: Motion by Warmbein, supported by King, to permit this use of the Fire Dept. sign to encourage potential new personnel to join the Fire Dept. Voice vote, all ayes, motion carried.

Other Fire Dept. Business: Firefighter Dale Brueck recently resigned from the Fire Dept. He was advocate representative for the Weesaw Township Fire Dept. personnel, in the event of adverse action. Motion by Warmbein, supported by Green, to acknowledge Matthew Johnson as the Fire Dept. representative to replace Dale Brueck at \$10/month stipend. Roll call vote, all ayes (Sommers, Warmbein, King, Tackitt, Green), motion carried.

Review of Fire Dept. Chief Ted Nitz: Sommers indicated that we need to acknowledge positive progress as far as Fire Chief Ted Nitz is concerned. Ted has completed 3 more guidelines: 1) Personal protective equipment; 2) Respiratory protection; 3) Overall dept. guideline. Motion by Warmbein, supported by Green, to approve an additional \$50.00 monthly for the Fire Chief's position. Roll call vote, all ayes (Sommers, Warmbein, Tackitt, King, Green), motion carried.

Sommers indicated that 8-mhz. radios had failed. He doesn't know the price to replace. Also 2 pagers require repairs @ \$150/ea. We will approve at the regular meeting. These are considered emergency repairs.

Medic-1 Ambulance: Green indicated that she had spoken with Jack Fisher/Medic-1 and he stated he will come to a meeting and answer any questions we may have regarding the Medic-1 contract. He indicated that all had signed on at this point, except Weesaw and one other entity. Green to contact Mr. Fisher and see when he can come to answer questions at a Special Meeting.

Public Comments: None.

Meeting Adjournment: Motion by King, supported by Tackitt, to adjourn at 10:32 a.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119

REGULAR BOARD MEETING MINUTES
Wednesday, September 18, 2019



Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** Berrien County Deputy Preston Huddleston was present and provided the township statistics for the time frame of 7/01 - 07-31/2019: 24 complaints, 4 tickets issued, 0 arrests.
- **Set/Amend Agenda Items:** Sommers requested to add dump passes under New Business. Motion by King, supported by Warmbein, to accept the Agenda as revised. Voice vote, all ayes, motion carried.
- **Public Comments:** None
- **Robert Krauss, Code Enforcement Officer:** Not present
- **Fire Dept. Report and actions:** 3 meeting, 1 safety meeting, 1 truck check, Training: 1 Ag emergency meeting. 8 calls. No word has been received regarding the Fire Dept. grant, should hear by end of Sept. Mr. Stover is no longer working with grants. Motion by Warmbein, supported by Sommers, to approve Justin Milliken's return to the Fire Dept. with a probationary period of one year stipulating that he must become certified in that timeframe. Voice vote, all ayes, motion carried.
- Motion by Warmbein, supported by Tackitt, to table appointment of Josh Wisner as Training officer. Voice vote, all ayes, motion carried. Matthew Johnson had already been acknowledged as Fire Dept. rep. at \$10/month stipend taking over for Dale Brueck, who has been the fire dept. rep. in the past.
- Motion by Warmbein, supported by Green, to approve pump testing at \$500. Roll call vote, all ayes (Green, Tackitt, Sommers, King, Warmbein), motion carried.
- Motion by Warmbein, supported by King, to approve repairs for 2 pagers at \$150/each (\$300 total) and a radio at \$275, for a total of \$575. Roll call vote all ayes (Sommers, Warmbein, King, Tackitt, Green), motion carried.
- Halloween Party Date: Nitz indicated that the annual Halloween Party would be held on Saturday, October 26, at 7:00-9:00 p.m. Trick or Treat will be at 5:00-7:00 p.m. In addition, there is also scheduled a Friends of New Troy 5K run on that date which is to be completed by noon.
- Motion by Warmbein, supported by Sommers, to accept the resignation of Jay Gonder, who has resigned from the Fire Dept. Voice vote, all ayes, motion carried.
- Dale Brueck has regretfully resigned from the Fire Dept. after 54 outstanding years of service to the township Fire Dept. Motion by Warmbein, supported by King, to accept Dale's resignation with sincere appreciation for his many years of dedicated service. Voice vote, all ayes, motion carried. An appreciation activity will be planned and expressed at the next board meeting.
- **Approve Previous Minutes:** Motion by Tackitt, supported by Warmbein, to approve the regular board meeting minutes of Wednesday August 14, and Special Meeting minutes of Tu, September 10, 2019, as presented. Voice vote, all ayes, motion carried.
- **Correspondence:** None
- **Approve Accounts Payable Monthly Expenditures Report:** Since the payables were reviewed earlier in the day, motion by King, supported by Sommers, to approve the Accts. Payable, as presented: General Fund \$17,527.03; Fire Dept. \$14,215.95; Ambulance \$2,277.59; Other Cost Centers: U.S.D.A. Phase II Sewer Fund \$13,674.37; Lynn St. Water Assessment \$5,613.65; Sewer Fund \$3,888.14, for a total of \$57,196.74. Roll call vote, all ayes (Green, Sommers, King, Warmbein, Tackitt), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt reported the summer tax collection was completed. She will still collect any past due summer taxes until the end of February.
- **B/Z Administrator Bob Kaufman Report:** No report provided. Kaufman will provide it when he returns from vacation.
- **Planning Commission Minutes:** Minutes provided.
- **Cemetery Committee:** The lawn mowers mow on Thursday. If we need them to not mow, due to zero growth, we need to contact the mowing company on Mon or Tue and let them know not to mow that week.
- **Parks/Recreation:** Only one-half of the amount requested for the cameras grant was approved. The camera project is going forward and being installed. The poles are being installed by Sommers. King said he is contacting another contractor regarding the park tiling project. No response yet. Discussion of camera's accessibility.
- **Road Committee:** No meeting, no minutes. Sommers provided a response written to the Road Dept., and a written response to a Mill Rd. complaint.
- **Drains Committee:** Sommers reported that 4 drains day of review were received. Hickory Creek came off, with 3 remaining.
- **Website Committee:** Jack Dodds and Mike Metz will continue on website committee as before.

NEW BUSINESS:

- **Dump Passes:** Motion by Sommers, supported by King, to raise the budgeted amount to \$1200 from \$750 for dump passes. Roll call vote, all ayes (King, Warmbein, Sommers, Green, Tackitt), motion carried.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** None.
- **Medic-1 Contract:** Green reported that she called Medic-1 and asked that they let Jack Fisher know that the township board members would like to meet with him to ask questions concerning the Medic-1 Contract.
- **Weesaw Park Port-A-Potty end of season:** Motion by King, supported by Warmbein, to keep the facility in place through October. Voice vote, all ayes, motion carried.
- **Public Comments:** Back to Fire Dept. issues – Motion by Warmbein, supported by Sommers, to bring back the tabled Fire Dept. Training Officer issue from previously in the meeting, per a request by Chief Ted Nitz who requested that the board appoint Nick Granke as training officer with a one-year probationary period. This was at the request of the Fire Chief and was his recommendation. Voice vote, all ayes, motion carried.

Adjournment: Motion by King, supported by Warmbein, to adjourn at 8:30 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



Special Board Meeting
Tuesday, September 24, 2019

CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 9:00 a.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

AGENDA ITEMS:

Drain Tiling in Weesaw Township Park: Brush has been pushed back by Sommers. The tiling is happening today and they expect to finish today. Dave Freehling told Sommers that the project will cost less than \$5,000. Motion by King, supported by Warmbein, to approve up to \$5,000 for the tiling project. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), Motion carried.

Amend Agenda: Motion by Sommers, supported by Warmbein, to add Jack Fisher/Medic-1 to the Agenda, who was en route to the meeting. Voice vote, all ayes, motion carried.

Fire Dept. Training Officer: Fire Chief Ted Nitz had indicated that he wants to change his choice for Training Officer. After considerable discussion, motion by Warmbein, supported by Sommers, to table this request for further discussion at the October regular board meeting on 10/16/2019. Voice vote, all ayes, motion carried.

Apple Cider Century Bike Ride: The New Troy Fire Brigade has been asked to provide traffic control at 7 intersections in Weesaw Township for a donation \$1,000, which will be used for funding the Halloween Party and Thanksgiving baskets. This will include five blocs of people from Weesaw Township and 2 from Baroda to split the donation proceeds.

Medic-1 Ambulance: Jack Fisher arrived, so agenda item was temporarily interrupted to accommodate Mr. Fisher's schedule. The Township Board had previously requested that Mr. Fisher come to a meeting and provide information regarding the proposed ownership contract he had provided several month ago for the Township to sign to become a member of Medic-1 Ambulance service, and also we would be added to the ambulance board. Mr. Fisher indicated that there are presently 12 voting members. If we sign the contract, as several other entities have done, we will also become a member, with a then total of 17 members. We would have one vote as a member of the ambulance service, as does every other entity. A number of questions were asked, such as, are we responsible for paying if they become financially unstable. Mr. Fisher stated that they have 1.6 Million dollars in the bank, so are financially solid. There are 12 ambulances to cover the area. There are stations throughout the area. He stated the service was required to rewrite article 6 to take out several entities who had dropped out of Medic-1, so felt since Weesaw had been a part of the service for many years, he asked other entities, including Weesaw to become a part of the service rather than having to buy in as has been the case in the past. As a voting member, we can bring our concerns to the monthly Medic-1 Board Meetings for resolution. The service is a non-profit entity. After answering all questions and discussion, motion by Sommers, supported by Green, to proceed with signing the Resolution approving the amendment and authorizing execution dated September 23, 2019. Roll call vote, all ayes

(Tackitt, Sommers, King, Warmbein, Green), motion carried. Supervisor Sommers signed the contract, with Clerk Green attesting. Mr. Fisher left the meeting. He will forward a clean copy of the contract to the Township when it is finalized by the Medic-1 board.

Return to Apple Cider Century Bike Ride line item: Additional people are needed as indicated by Mike Metz (audience member) to man the traffic control situation in a responsible manner. After discussion, motion by Warmbein, supported by Tackitt, that due to liability, the Township will not support the Fire Brigade's participation in the Apple Cider Century Bike Ride by allowing the use of any Weesaw Township Fire Dept. vehicles. Voice vote, all ayes, motion carried.

Public Comments: None.

Meeting Adjournment: Motion by King, supported by Sommers, to adjourn at 10:43 a.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**

**Special Board Meeting
Thursday, October 4, 2019**



CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 1:30 p.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

AGENDA ITEMS:

Patrick Martin, The Copy Image

Mr. Martin was in attendance to provide information for the copy machine on which he has provided a quote. It is a rebuilt Taskalfa 4551ci digital color copier/printer. It was used 2 years previously. In comparison to the other rebuilt copier that was being considered, this one is 2 years newer, is 10 sheets faster, has a finisher (stapler), and fax machine, and the other one does not have the stapler or fax. The cost to purchase the 4551ci outright is \$2975, or it can be purchased on a payment plan which includes a service contract. The comparison of the 2 payments: If we purchase over 5 years, the cost would be \$7,200; if we purchase outright and pay for the service contract over 5 years, the total cost would be \$6,022 (a savings of \$1,178), which is based upon a usage of 2,500 B/W pages and 600 color pages per month. The service agreement costs include toners, parts, labor, service calls, and other operating needs through the years. Exceeding those amounts of pages copied during a month's time would add somewhat to the cost. After questions and discussion, motion by Sommers, supported by King, to purchase Taskalfa 4551ci copier outright, with the request that Copy Image give the township board members 30 days to possibly change their minds since we have not had a chance to physically view or review

the copier at this point in time. Roll call vote, all ayes (Sommers, King, Tackitt, Warmbein, Green), motion carried. Patrick Martin said that the Township could have the 30 days as requested. Copy Image will go through the copier and clean and provide all needed new components to the copier so that it will meet the needs we require over the next 5 or so years. Since we are purchasing the renovated copier, it will not be necessary to pay the \$740 invoice for replacing parts in the present copier. They will deliver the renovated copier and pick up the old present copier in about 2 week time.

Surge Protector: The Township has experienced power surges a number of times in the past due to storms, which has damaged and fried township electronic equipment. This has happened again recently. King advised that we need to purchase a whole house surge protector, which will alleviate this problem in the future prior to the surge reaching the inside of the building. Motion by Sommers, supported by King, to contact an electrician to get a price for this type of surge protection. Voice vote, all ayes, motion carried. Sommers will contact Wolverine Electric to get a price on the equipment needed for this type of protection.

Trees on 25-acre Township Property: Sommers reported that an oak tree in the Weesaw Township Park has tipped over and it was discussed that we need to attempt to get quotes to see if any of the trees are worth marketing. Motion by Tackitt, supported by Green, to appoint Warmbein and Sommers to the task of contacting foresters and deciding who to recommend of any interested foresters who will determine which trees are likely to be marketable. There was concern about clean cutting the proposed 25 acres, which was explained is not the intention of the board to do.

2:49 p.m., temporarily close open meeting, opened closed Session: Land Discussion.
3:03 p.m. End closed session, go into Open meeting again.

Land Action: Motion by Warmbein, supported by Sommers, to pay \$17,500 for Jerry Phillippi's, Cleveland Ave., 3.5 acres property. Roll call vote, 2 ayes (Warmbein, Sommers); 3 nays (Green, King, Tackitt), motion failed.

3:09 p.m. It was necessary for Tackitt to leave meeting

The Special Meeting having gone over the allotted 1.5 hrs. for meetings, motion by Sommers, supported by Warmbein, to extend the meeting until all business has been completed. Voice vote, all ayes, motion carried.

B&F Insurance Renewal: The board members reviewed the proposed insurance policy received from Burnham & Flower making several changes as follows: Inland Marine Coverage: Turnout gear change to \$36,000; add 2 Surveillance Camera (articulating) in Weesaw Twp. Park; Fire Dept. to provide information of Special Events; Fireworks (not applicable). Mike Metz and Wanda Green working together completed the zoning information required. Green will send off to Burnham & Flower along with budget as required after the requested changes are made. The new insurance policy will be updated by Burnham & Flower and provided to Township Board for review, editing if necessary, and approval prior to the insurance due date in December.

Public Comments: None.

Meeting Adjournment: Motion by King, supported by Sommers, to adjourn at 3:54 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES

Wednesday, October 16, 2019

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** Members Present: Wanda Green, Art King, Gary Sommers, Robert Warmbein. Absent: Michelle Tackitt
- **Berrien County Sheriff's Dept. Rep:** Berrien County Deputy was not present. Report had been provided via facsimile: Statistics for period of 8/01/19-08/31/19 were as follows: 28 complaints, 1 ticket issued; 0 arrests.
- **Set/Amend Agenda Items:** Motion by King, supported by Warmbein, to set the Agenda, as is. Voice vote, all ayes motion carried.
- **Public Comments:** None
- **At 7:09 p.m., in appreciation & recognition of Firefighter Dale Brueck, a brief recess was called for refreshments to honor Dale:** Sommers commented on appreciation of the 54 dedicated years Dale had provided to the Township as an esteemed member of the Fire Dept. Fire Chief Ted Nitz spoke and provided a plaque to Dale on behalf of the Fire Dept. *and Township Board*; a fire-themed blanket was made and donated by Kelly Nitz; an American Legion certificate was read and presented by Lyle Mensinger and Robert Warmbein of the New Troy American Legion; a cake was purchased and provided by Clerk Wanda Green, and another cake baked and provided by firefighter Travis Munday's wife. Many people were present to honor Dale. At 7:30, the board meeting was resumed.
- **Robert Krauss, Code Enforcement Officer:** Krauss provided an update of various enforcement issues. He will be ticketing several properties, of which the nearby former block building is one. It will be necessary to hand deliver the tickets to the Grand Rapids area for this enforcement issue. He is also checking on the horses on CA Rd. He is awaiting Bob Kaufman's response to him regarding another ongoing issue.
- **Approve Previous Minutes:** Motion by Sommers, supported by Warmbein, to approve the regular board meeting minutes of Wed., September 18, and Special Meeting Board Meeting minutes of Tue., Sept. 24; Thur., Oct 4; 2019; and Closed Session Minutes of Thur., Oct. 4, 2019, as presented. Voice vote, all ayes, motion carried.
- **Correspondence:** None

- **Approve Accounts Payable Monthly Expenditures Report:** Since the payables were reviewed earlier in the day, motion by King, supported by Sommers, to approve the Accounts Payables, as presented: General Fund \$13,600.53; Fire Dept. \$5,690.46; Ambulance \$2,277.59; Sewer Fund \$3,406.44, for a total of \$24,975.02. Roll call vote, all ayes (Warmbein, King, Sommers, Green) [Tackitt Absent], motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Treasurer absent. She provided the bank balances in her written report.
- **B/Z Administrator Bob Kaufman Report:** No report provided.
- **Planning Commission Minutes:** Minutes provided. The paragraph regarding marijuana was read by Sommers, "Lots of discussion on marijuana, but still unsure of laws; much has not been decided yet. There are inconsistencies between the 2016 law for medical marijuana and the 2018 law for recreational marijuana. A court case which will be settled in September or October will give more information."
- **Parks/Recreation:** Sommers reported that in Weesaw Township Park the camera project has begun, the electric poles are installed, next is power to the poles, and the meter, and then the cameras will be installed.
Tables are still in the building. It was decided to leave them here until spring. Tiles have been installed (provide GPS copy to Sommers and scan to file).
- **Cemetery:** Sommers has asked the mowers to skip mowing when there is little or no growth. They will mulch rather than rake the cemetery leaves in their upcoming cemetery clean-up.
- **Road Committee:** No meeting. Sommers informed that Pardee has been ground up from Browntown to north of Sawyer Rd.; cross tubes are being installed also.
- **Website Committee:** Along with Mike Metz, Firefighter/Captain Donnie Johnson II is now on the website committee. They want to set up a fire dept. picture page with pictures of the firefighters.
- **Fire Dept. Report:** 1 meeting: truck checks; 1 training: 2 hrs. extrication; 6 calls: Mutual aid, tree in roadway, lawn mower fire, possible gas leak, 2 utility calls
 - **Other Fire Dept. Matters:**
 - Recommendation by Fire Chief Nitz to rescind last month's training officer appointment: Per Fire Chief Nitz's recommendation, motion by Warmbein, supported by Sommers, to rescind the last month's motion for appointment of Nick Granke as Training Officer. Roll call vote, all ayes (Sommers, Warmbein, King, Green), motion carried.
 - Recommendation by Fire Chief Nitz to appoint Josh Wisner as Training Officer: Motion by Sommers, supported by Warmbein, to appoint Josh Wisner as Training Officer effective today contingent upon a one-year probation. Roll call vote, all ayes (Sommers, Warmbein, King, Green), motion carried.
- It being 8:30 p.m., motion by Sommers, supported by King, to extend the meeting to continue until agenda items are completed. Voice vote, all ayes, motion carried.
 - WEX Fuel Cards: Motion by Sommers, supported by Warmbein, to table the WEX Fuel Cards issue until the Credit Card Policy has been reviewed.

NEW BUSINESS:

- **Snowplowing Bids:** Green provided specifications and copy of the bid ad. Motion by Warmbein, supported by King, to place the ad in the Harbor Country News per the specifications provided. Voice vote, all ayes, motion carried. Green to provide both electronic copies to Mike Metz for the website.
- **Approval of Holiday Closings:** Motion by King, supported by Warmbein, to approve the holiday closing dates as provided. Thanksgiving: Closed from 11/26 through 12/1/19. Christmas-New Year's Break: Closed 12/19/19 through 1/6/2020. Voice vote, all ayes, motion carried.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** None.
- **Tree Marketing Program:** It was discussed by board members to have a log buyer look at the 25+ acres fronting Wee-Chik Road to see if there are any trees that would be worthwhile to market. Due to concerns by a resident, it was again reiterated that the subject property is not being planned to be clear cut. Warmbein has met with one interested logger and has another one coming next week.
- **Status of Surge Protection:** Sommers will speak with Jerry from Wolverine Electric to get a price to install this type of protection in the township hall.
- **Approve New Computer Purchase:** Since the Clerk's computer was damaged beyond repair in a recent electrical storm and the one she is currently using is a loaner and does not work properly, discussion of purchasing a new Dell Computer. Motion by King, supported by Warmbein, to spend up to \$900 for the new Dell computer. Roll call vote, all ayes (Sommers, King, Warmbein, Green), motion carried.
- **Public Comments:** Resident Metz once again expressed concern about harvesting trees from the property which was discussed previously.

Adjournment: Motion by Green, supported by Sommers, to adjourn at 9:07 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**

**Special Board Meeting
Tuesday, November 5, 2019**



CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 1:30 p.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.

Set/Amend Agenda Items: Sommers requested to add the following items to the Agenda: Discuss attendance of Drain Commissioner at the next board meeting and the drain bill, and a Road Dept. bill received. Motion by Sommers, supported by King, to approve the Agenda with the addition of these items. Voice vote, all ayes, motion carried.

AGENDA ITEMS:

1. **Snowplowing Bids:** There were two bids presented: Seeder & Co. (insurance cert. provided), and Burkholder Excavating (no insurance cert. provided). The bids were very similar. Motion by Sommers, supported by King, to table the issue to the end of the meeting to get a response to an unclear question. Voice vote, all ayes, motion carried.

2. **Review Résumés for Receptionist Opening:** 2 résumés have been received at this time. We need to review the résumés and make appointments with the applicants for interviews. Motion by King, supported by Sommers to table this issue to see if additional résumés are received. Voice vote, all ayes, motion carried.
3. **Burnham & Flower Insurance (Fire Dept.):** The Provident Accident & Health Policy had been received and was due for selection of the plan. Motion by Tackitt, supported by Sommers, to choose the present plan at \$5,172.00 per year, which would be for a 3-year annual installment plan of \$5,172/annually, and is also the plan we have had for the past 3 years. Roll call vote, all ayes (Green, Tackitt, Warmbein, King, Sommers), motion carried.
4. **Tree Marketing Update:** Warmbein has spoken with one timber dealer and he provided a verbal, over-the-phone, purchase price for approximately 120 trees of \$16,000. The trees were marked and are mostly ash *poplar* trees. Warmbein has a couple of other dealers whom he will call to look at the property for pricing of the trees.
5. **Aaron Wheeler response for leaks around eave-trough and hose tower:** Sommers indicated that Mr. Wheeler feels there is flashing needed at the eave trough. Mr. Wheeler wants to observe the problems prior to providing a bid for the repairs. No pricing or action at this time.
6. **Fire Truck Repair for Fire Truck 2230:** The 2005 Darley International truck experienced a power surge during the storm that took out the computer and other office equipment in September. This damage was not caught immediately. This power surge fried the battery charger and created damage to the truck mechanism. Motion by Warmbein, supported by King, to pay the \$500 repair invoice dated 10/31/19, and then submit the bill from Emergency Vehicle Plus/Holland, MI in the amount of \$500, along with the remainder of PC Consultants' billing for the computer installation, to the insurance company for reimbursement. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried. If there are any questions from the insurance company, Warmbein will explain to the insurance company what transpired with the truck's damage.
7. **Abonmarche (Planning):** Informational only, as this is a Planning Commission issue.
8. **BS&A Agreement:** Treasurer Tackitt received and provided the 2-Year Agreement between the Township and Berrien County Board of Commissioners for board approval of the County providing tax processing service to the Township. The first year amount is \$1,968 due by June 30, 2020. The second year rate of \$1968 Plus BS&A increase from 2020 due by 6/30/2021. The board will be notified of the 2020 rate increase by 6/2020, in addition to other stipulations. Motion by Warmbein, supported by King, to approve the contract as written. Roll call vote, all ayes (Tackitt, Green, Warmbein, King, Sommers), motion carried. The agreement was signed by Sommers for mailing to the county by Tackitt.
9. **Recreational Marijuana Ordinance provided to State of MI and copy to Berrien County also:** Informational only. The township received an email confirming notification that the ordinance copy had been received by the State of Michigan on 10/31/2019.

10. **Drain Commissioner/Drain Billing:** Drain Assessment Specialist Jeannine Totzke had provided a spreadsheet to Green regarding the drain bills that are due and the amounts falling off this year. The drain bill for December 2019 is \$49,061.95 (due 2/28/2020). Green gave a breakdown of the information provided by Ms. Totzke and it appears the drain payments for the 2020 (due 2/28/2021) taxes would be \$37,748.10, with \$11,313.85 falling off the tax bill (This does not include any new resolutions that may come from the Drain Commissioner for inclusion on the 2020 tax bill.). Due to limited time and an abundance of items already scheduled for the upcoming November board meeting, it was suggested that Green call and cancel Drain Commissioner Quattrin's visit at the November board meeting and ask that he reschedule another time in December for meeting with the board. Green will contact the Drain Commission's office to transact this request.

Tackitt left at 3:00 p.m.

11. **Road Dept. Invoice:** An invoice in the amount of \$16,528.66 was received from Berrien County Road Dept. for work on Gardner Rd. Sommers stated he will call them to find out about the invoice, as we were not aware of this invoice being forthcoming.

Public Comments:

Mike Metz indicated that he felt the Township Board should adopt an official fund balance. Green has typed up Fund Balance documentation and will provide it to Sommers for his review.

Meeting Adjournment: Motion by Green, supported by Warmbein, to adjourn at 3:40 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**

**Special Board Meeting
Tuesday, November 12, 2019**



CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 1:30 p.m.

ROLL CALL BY CLERK GREEN: Members Present: Wanda Green, Gary Sommers, Robert Warmbein; members absent: Art King, Michelle Tackitt

Set/Amend Agenda Items: Full board not present – could not amend

AGENDA ITEMS:

12. **Snowplowing Bids:** Two bids had been two received and opened at a previous meeting: Seeder & Co. (insurance cert. provided), and Burkholder Excavating (no insurance cert. provided). The low bid was received by Seeder & Co. at \$309.38 per

complete plowing. Motion by Green, supported by Warmbein, to approve Seeder & Co. as the snowplowing contractor for the 2019-20 winter, per his bid of \$96.25 for fire station, incl. salting sidewalks & shoveling snow in front of o.h. doors; \$68.75 for Wee-Chik Cemetery; \$68.75 for Glendora Cemetery; \$41.25 for Mill Rd. Park; \$34.37 for Weesaw Township Park Parking Lot. Green will contact Seeder & Co and have D.J. sign the contract. Roll call vote, all ayes (Sommers, Warmbein, Green [other members absent]), motion carried. An additional \$34.38 will be charged to FONT for the FONT Parking Lot by Seeder & Co.

13. **Surge Protection:** Bids were received from Olson Electric for various surge protection devices. There were 4 prices. Motion by Robert, supported by Sommers, to table this item until next week's Regular Board Meeting so that King could answer any questions that we may have concerning this issue. Voice vote, all ayes, motion carried.
14. **Review Résumé & Interview Sarah Hogue:** Sarah Hogue arrived and the board members interviewed her for the part-time position of receptionist. She left at 3:12 p.m. An interview for another receptionist candidate will be held at a special meeting tomorrow.

Public Comments:

No public was in attendance at this point.

Meeting Adjournment: Motion by Warmbein, supported by Sommers, to adjourn at 3:13 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



**WEESAW TOWNSHIP
New Troy, MI 49119**



**REGULAR BOARD MEETING MINUTES
Wednesday, November 20, 2019**

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein.
- **Berrien County Sheriff's Dept. Rep:** Deputy Angela Baggett was present: Report had been provided via facsimile: Statistics for period of 9/01-09/30/19 were as follows: 10 complaints, 1 ticket issued; 1 arrest.
- **Set/Amend Agenda Items:** Motion by Green, supported by King, to set the Agenda, as is. Voice vote, all ayes motion carried.
- **Public Comments:** None

- **Robert Krauss, Code Enforcement Officer:** Robert was not present to provide report.
- **Fire Dept Report:** Provided by Fire Chief Ted Nitz. 5 calls; 2 meetings; Training: Search & Rescue – hunting accidents). Fire Dept. members were present for FONT 5K event and the Fire Brigade hosted the Halloween Party.
 - 3 applications for firefighter were received – 1) Duncan Gast (11/20/19), 2) Amanda Bronson 11/21/19), 3) Adriana Burkhard-Ayala 12/01/19. Adriana Burkhard-Ayala is not certified; the other 2 are. Motion by Warmbein, supported by Tackitt, to approve the hiring, as of the dates indicated above, of the three firefighter candidates, contingent upon their passing background checks, with a one-year probationary period for each. Voice vote, all ayes, motion carried.
 - Request for 4-5 Firefighters to attend a class in Baroda relative to basement fires and cellar suppression, which would be up to \$100 (\$20.each). Motion by Warmbein, supported by King, to approve the class for up to \$100. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried.
 - Emergency Repairs on Truck 2230: The charger shorted, pump test, valve cracked, water leaked out, other repairs. \$500 had already been paid (storm damage), with bill having been sent to the insurance company for payment by Green. Motion by Warmbein, supported by King, to approve an additional \$700 to repair all the other problems of Truck 2230. Roll call vote, all ayes (Tackitt, Sommers, King, Green, Warmbein), motion carried.
 - Nitz indicated that the Fire Dept. was putting together 3 Christmas baskets, and wanted to know if anybody knew anyone who was in need – to let him know.
- **Approve Previous Minutes:** Motion by Sommers, supported by Warmbein, to approve the regular board meeting minutes of Wed., October 16, with 1 edits to add that the Board should be included in the plaque that was provided to Dale Brueck; and 1 edit to Special Board Meeting of 11/05 Tree Marketing Update, change to “poplar trees”; minutes of 11/12 approve as is. Voice vote, all ayes, motion carried.
- **Correspondence:** Notification from Gov. Whitmer of perfect score on 2019 AMAR (Audit of Minimum Assessment Requirements) Review. Gratitude to our Assessor, Angela Story, for her excellent assessing endeavors.
- **Approve Accounts Payable Monthly Expenditures Report:** Since the payables were reviewed earlier in the day, motion by Warmbein, supported by King, to approve the Accounts Payables, as presented: General Fund \$26,109.64; Fire Dept. \$9,588.84; Ambulance \$2,277.59; Sewer Fund \$6,160.34, for a total of \$44,136.41. Roll call vote, all ayes (King, Tackitt, Sommers, Warmbein, Green), motion carried.

DEPARTMENTAL REPORTS:

- **Treasurer’s Report:** Tackitt provided bank balances. She indicated that several CD matured and were moved to Edgewater Bank (4 CD’s combined into 1 CD at 2.07% interest, 7 mos.). Taxes to be mailed by 12/01/2019.
- **B/Z Administrator Bob Kaufman Report:** 2 reports provided, one for last month and one this month.
- **Planning Commission Minutes:** Minutes provided. Chair Mike Metz would like board members Sommers and Green to sit down and discuss a recent seminar he attended. A Power point presentation was received.

- **Parks/Recreation:** Sommers reported regarding the camera installation/future proposed gazebo that an underground wire had been installed by Wolverine Electric.
- **Cemetery:** Sommers indicated that no leaf clean-up had happened yet, perhaps due to snow and rain.
- **Road Committee:** No meeting. Sommers reported that portions of Pardee and Wagner Roads have been ground up and gravel applied for further road work next spring on these roads. He also indicated dates/times for the township to meet with the Road Dept. for our annual road meeting, December 9, 9:30 & 11:00. He will call and see which time would work for the meeting. Board members are welcome to attend. Green will post a meeting in the event 3 or more members attend.
- **Website Committee:** Mike Metz indicated there is nothing new at this time.
- **Drains Committee:** Sommers indicated he will plan a meeting with Drain Commissioner in January to discuss several drains for which Quattrin wants to provide resolutions – Sober-Decker and Robbins Drains.

NEW BUSINESS:

- **Hire Sarah Hogue:** Members of the board interviewed candidates for the reception/general office position, as Elizabeth Palulis has resigned. Motion by King, supported by Sommers, to officially hire Sarah Hogue to this position at a starting salary of \$10.50/hr. beginning November 18, 2019, contingent passing a background check, with a 90-day probationary period. Voice vote all ayes, motion carried.
- **Independent Contractor Agreement Policy:** A copy was provided to all board member for review and possible changes. Motion by Sommers, supported by Warmbein, to table this item. Voice vote, all ayes motion carried.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** None.
- **Surge Protection:** Olson Electric provided four choices. Motion by King, supported by Warmbein, to have Olson install the 120kA device at \$325.00, totally installed. This surge protection has a light and if it goes out, we will have purchase a new one. Roll call vote, all ayes (Sommers, King, Tackitt, Warmbein, Green), motion carried.
- **Tree Marketing Program:** Warmbein informed that Shipshewana Hardwoods will look at the acreage next week. Another logger indicated that there are about 45 trees on top, which is not enough trees.
- **About 8:30 p.m.:** Motion by Sommers, supported by Warmbein, to extend the meeting due to time- limited meetings. Voice vote, all ayes, motion carried.
- **Approve Burnham & Flower Insurance Policy:** Motion by Sommers, supported by Warmbein, to approve the base policy of \$19,129, plus casualty limited terrorism coverage at \$36, and Property limited Terrorism Coverage at \$28, for a total of \$19,193.00. Roll call vote, all ayes (Sommers, Warmbein, Tackitt, Green, King), motion carried. Motion by Warmbein, supported by Green, to investigate what we need to do, if anything, to be covered with cyber and privacy liability at \$1,122 additional. Voice vote, all ayes, motion carried.
- **Public Comments:** None expressed.

Adjournment: Motion by Warmbein, supported by King, to adjourn at 8:42 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



Special Board Meeting
Monday, December 2, 2019

CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 10:00 a.m.

ROLL CALL BY CLERK GREEN: All Members Present: Wanda Green, Art King, Gary Sommers, Michelle Tackitt, Robert Warmbein

Set/Amend Agenda Items: Sommers requested to add following items: Billing from Chris Brooks' final inspection of Township Building; Tree down in the park.

AGENDA ITEMS:

15. **Berrien County Road Dept.:** Motion by Warmbein, supported by King, to pay the Berrien County Rd. Dept. invoice for Project P18167 Gardner Rd.(Bridge deck South of Glendora to 1000' south of bridge deck) @ \$16,528.66; who will provide a receipt of payment to Weesaw Township, which we will, in turn, forward to the State of MI for a grant reimbursement of the flooding damage that was due to storm damage in the past. Roll call vote, all ayes (Warmbein, King, Sommers, Tackitt, Green), motion carried.
16. **Chris Brooks' Invoice:** An invoice for \$150 was received from Brooks Architectural for final inspection of the building. Motion by Warmbein, supported by King, to pay the \$150 billing to Brooks Architectural for final inspection of the venting of the building. Roll call vote, all ayes (Tackitt, Sommers, King, Warmbein, Green), motion carried.
17. **Tree Down in Park:** Sommers stated that his helper Kenny will cut the downed tree for firewood, and Gary will have him sign the volunteer form.
18. **Recycling Notification:** Jill Adams, Environmental Property Manager, Berrien County Parks Dept., provided a notification to the township regarding the bleak outlook for the return of recycling in the near future. The notification was provided to the board members by Green. Warmbein stated he will take the notification to the Post Office for posting, so other recyclers could be aware of what is happening.

Public Comments:

No public was in attendance at this point.

Meeting Adjournment: Motion by Sommers, supported by King, to adjourn at 10:14 a.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



Special Board Meeting
Tuesday, December 10, 2019

CALL TO ORDER: The Special Meeting was called to order by Supervisor Sommers at 4:00 p.m.

ROLL CALL BY CLERK GREEN: Members Present: Wanda Green, Art King, Gary Sommers, Robert Warmbein. Member absent: Michelle Tackitt

Set/Amend Agenda Items: All members were not present, thus could not amend the Agenda.

AGENDA ITEMS:

Request of Fire Chief Nitz re. Purchase of 800 MHz Pagers: Berrien County 911 Administrator, Dave Agens, provided a "Memorandum of Understanding: Berrien County – 800 MHz Pager Grant", wherein the township would have to reimburse one-half the cost of 15 pagers to Berrien County. Our present Fire Dept. pagers are very old technology (1960's), and the County will not be providing future backup for them; also the FEMA grant that was written did not get awarded to Weesaw Fire Dept, so the County has agreed to put through a 50-50 match for the pagers' final cost to Weesaw of \$4,571, or 2 payments of \$2,285.62. The first immediate payment is due now and payable to Tele-Rad, and the second payment will be due to Berrien County 911 in one year's time upon receipt of their invoice at that time. Presently we have about 20 old technology pagers, which we may be able to sell for about \$75 each to another entity that still uses this technology. Motion by Warmbein, supported by Sommers, to enter into the 50-50 contract with Berrien County 911 and approve purchase of the 800 MHz pagers, as laid out previously, which includes the pagers, programming and chargers for a total amount of \$4,571.00, with one-half being forwarded to Tele-Rad immediately, the other one-half due in one year's time upon receipt of invoice. Roll call vote, all ayes (Warmbein, Sommers, King, Green), motion carried. Fire Chief Nitz advised that a 5-year warranty is also included for the pagers. Sommers signed the contract, which will be forwarded to Dave Agens immediately. A check in the amount of \$2,285.62 will be cut and forwarded to Tele-Rad as the first of two payments towards purchase of the 15 pagers.

Public Comments:

It was mentioned that the surveillance cameras are scheduled to be installed in the Weesaw Park beginning on Monday, 12/16/19, 9:00 a.m. No public was in attendance at this point.

Meeting Adjournment: Motion by Warmbein, supported by Sommers, to adjourn at 4:58 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES

Wednesday, December 18, 2019

Meeting called to order by Supervisor Gary Sommers at 7:00 p.m. The Pledge of Allegiance to the Flag was recited by all present.

- **Roll Call by Clerk Green:** Members Present: Wanda Green, Art King, Gary Sommers, Robert Warmbein. Members Absent: Michelle Tackitt
- **Berrien County Sheriff's Dept. Rep:** No representative present: Report had been provided via facsimile: Statistics for period of 9/01-09/30/19 were as follows: 31 complaints, 4 tickets issued; 2 arrests.
- **Set/Amend Agenda Items:** Motion by Warmbein, supported by King, to set the Agenda, as presented. Voice vote, all ayes motion carried.
- **Public Comments:** None
- **Robert Krauss, Code Enforcement Officer:** Robert Krauss provided a verbal report. He traveled to Kentwood, MI, to issue citations to a property owner relating to lack of clean-up on Glendora Rd., as promised by owner would happen. Krauss also provided the tickets to Atty. Senica. He has not heard from her since that time.
- **Fire Dept Report:** Provided by Fire Chief Ted Nitz. 2 calls; delivered Santa to FONT. The Fire Dept. personnel wants to update the Fire Dept. office area at no charge to the township. Aaron Wheeler will be overseeing the project. King will look at a problem heater in the Fire Dept.
 - **Other Fire Dept. Matters:** Discussion of an opportunity to purchase used air packs from an entity in Chicago area. They are newer and have better features than the ones we presently have. Motion by Warmbein, supported by Sommers, to purchase 12 air packs at \$100/ea. (total \$1200), no shipping charges. Roll call vote, all ayes (Sommers, King, Warmbein, Green), motion carried. A request by Fire Dept. personnel to use up to 3 Fire Dept. vehicles to deliver Christmas baskets. Motion by Warmbein, supported by King, to permit the Fire Dept. personnel to use up to 3 vehicles to deliver the 3 Christmas baskets on 12/22/2019. Voice vote, all ayes, motion carried.
- **Approve Previous Minutes:** Motion by King, supported by Warmbein, to approve the regular board meeting minutes of Wed., November 20, 2019, and the Special Board Minutes of Mon., December 2, 2019, and Tue., December 10, 2019, as presented. Voice vote, all ayes, motion carried.
- **Correspondence:** None
- **Approve Accounts Payable Monthly Expenditures Report:** Since the payables had been reviewed earlier in the day, motion by King, supported by Warmbein, to approve the Accounts Payables, with the exception of the \$750 check for cemetery clean up payable to Lawnscape Services back, as Sommers would like to talk with them about

the leaves remaining in the cemetery prior to our issuing the check: General Fund \$40,510.18; Fire Dept. \$15,843.05, Ambulance \$2,277.59; Sewer \$4,066.38; Other Road Rebuild-BCRD \$79,165.25 (Pardee Rd., Wagner Rd., Elm Valley Rd.) for a grand total of \$141,862.35. Roll call vote, all ayes (Warmbein, King, Sommers, Green), motion carried. Motion by Warmbein, supported by King, to also hold the \$5,200 check for Koorsen Fire and Security for the first payment on the surveillance cameras in Weesaw Township Park until we know the project is progressing in a manner that is satisfactory to the board. Roll call vote, all ayes (Warmbein, King, Sommers, Green), motion carried. Sommers will let the Treasurer know when the remaining two checks should be mailed.

DEPARTMENTAL REPORTS:

- **Treasurer's Report:** Tackitt, not being present, had provided bank balances.
- **B/Z Administrator Bob Kaufman Report:** Report provided for Nov. and Dec.
- **Planning Commission Minutes:** No minutes are available due to no Nov. or Dec. Planning Commission meetings.
- **Parks Recreation:** The surveillance cameras are being installed in Weesaw Township Park.
- **Cemetery:** Sommers will speak with Lawnsapes regarding New Troy Cemetery clean up.
- **Road Committee:** No meeting. Sommers reported that the annual meeting with Berrien County Road Committee was held on November 9, 2019, attended by Sommers and Green. We currently receive \$47,000 matching funds from the Road Dept. Discussion regarding the road millage being continued in the future.
- **Website Committee:** Mike Metz indicated there is nothing new at this time.
- **Drains Committee:** Sommers indicated that Drain Commission Chris Quattrin wants to meet with the board to present two new drain resolutions.

NEW BUSINESS:

- **QVF Election Training:** Clerk Green has requested that she and receptionist Sarah Hogue attend an all-day election training in Grand Rapids on Tue., Jan. 14, 2020. Motion by Warmbein, supported by King, to pay up to \$350 for two people to attend the training to reimburse for mileage and pay hourly wages for Sarah. Roll call vote, all ayes (Sommers, King, Warmbein, Green), motion carried.
- **Independent Contractor Agreement Policy:** Table this issue.

UNFINISHED BUSINESS:

- **Atty. Sara Senica Update:** Nothing.
- **Tree Marketing Program:** Warmbein informed that Shipshewana Hardwoods looked at the timber, and quoted \$1,700 for the cemetery area and \$8,172 for the balance of the trees, for a total of \$8,172.00. Two months ago, Great Lakes Trees quoted \$16,000 for 120 trees.
- **Public Comments:** It was suggested that we also install surge suppression on the park cameras, as we did for the Township building.

Adjournment: Motion by Green, supported by Warmbein, to adjourn at 8:31 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk