



SPECIAL BOARD MEETING MINUTES

Tuesday July 30th, 2024

The Special Board Meeting was called to order by Supervisor Gary Sommers at 10:00 a.m.

<u>Roll Call by Clerk Green</u>: Members Present: Erika Burcham, Art King, Gary Sommers, Robert Warmbein, Michelle Tackitt

- Resident- Refered to sewer ordinance. Board had a discussion about who would be responsible for the fixing of a resident sewer. Motion by Tackitt with support by Warmbein to send current ordinance to lawyer with back up notes to have them advise the board as to who is responsible for maintenance of the sewer line. It is the opinion of the board based on the maintenance paragraph of the sewer that the maintenance is to be the homeowners. Lawyer to also review ordinance as a whole to advise board on any updates needed. Roll call: Warmbein- Yes, King- Yes, Sommers- Yes, Tackitt- Yes, Burcham- Yes. Motion carried
- 2. Election- On July 29th at noon Clerk Burcham ran the accuracy testing for the election. No issues reported. On Tuesday morning the election commission met to approve election workers, food catering. Motion by Warmbein with support by King to raise election worker pay to \$18 and to keep the chair pay at \$20. Roll call: King- Yes, Sommers- Yes, Tackitt- Yes, Warmbein- Yes, Burcham- Yes. Motion carried. Board then approved for Burcham to cater in breakfast and lunch for the election. Motion by Sommers with support by King to approve Burcham to spend up to \$250 for food on election day. Roll call: Sommers- Yes, Tackitt- Yes, King- Yes, Burcham- Yes. Motion carried.
- 3. Clerk- Burcham brought to the board on wanting to start a Facebook page for the hall with the sewer in it as well. Burcham has read multiple articles posted on MTA about requirements and what the page would look like. Page is to be used for information and to let residents know what other special events are going on in the township. Motion by King with support from Tackitt to give Burcham the ability to start a Facebook page with Sewer receptionist Leanora Cleary to also run the page. Voice vote: all ayes. Burcham is looking into companies to help update the townships website. Burcham stated that she would run the website with Mike Metz and Jack Dodd until they want to step down. Burcham is still looking at other companies to find the best option. Burcham asked to purchase a scanner/ printer/ fax for the treasurers office as she is starting to have issues with her current machine. Burcham also asked to purchase a personal size scanner so that she can scan documents at her desk. Motion by Warmbein with support from King to purchase two scanners with a price up to \$325 for total purchase. Roll call: King- Yes, Warmbein- Yes, Tackitt- Yes, Sommers- Yes, Burcham- Yes. Motion carried.
- 4. Helper- Sommers brought to the board to look for someone to help out Sommers with some odd end jobs as he is unable to do some projects around the township anymore. Motion by Sommers with support from Burcham to higher a parttime employee to help Sommers around the township with the position to potentially become full time in the future. Person hired is Eric Frankawits for \$20 per hour. Roll call: King- Yes, Warmbein- Yes, Sommers- abstain, Tackitt- Yes, Burcham- Yes. Motion carried.
- 5. Limbs down in New Troy- Waiting on KC Tree to come out and give us a bid to remove the tree and clean up all the limbs. KC Tree is booked out for a couple of weeks due to storms in the middle of July.
- 6. Hardware- Have the signs to put up for no parking on residents property and for no motorized vehicles in the park. Need to purchase hardware and post to put up the signs. Motion by Sommers with support from Tackitt to purchase post and hardware up to \$300. Roll call: Tackitt- Yes, King-Yes, Sommers- Yes, Warmbein- Yes, Burcham- Yes. Motion carried
- 7. Cemetery- Committee to set up a meeting to discuss the pricing for the niches for the new columbaria. Meeting set for Thursday Aug 1st at 7 p.m.

- 8. Parks- Need to set a time for the committee to meet and work on establishing rules for the park. Jack Dodds is currently researching other parks to come up with common rules and regulations. Meeting to be determined in the future.
- 9. Shingles- Yoder had provided the board with shingle samples to look over. Color board has previously agreed upon has been discontinued. Similar option provided.

<u>Adjournment</u>: Motion by Sommers with support from Tackitt to adjourn meeting at 12:41 p.m. Voice vote: all ayes. Motion carried

Respectfully submitted,

Erika Burcham Township Clerk