



WEESAW TOWNSHIP
New Troy, MI 49119



REGULAR BOARD MEETING MINUTES
Wednesday, July 15, 2015

The Meeting was called to order by Supervisor Sandy McKamey at 7:01 p.m.

- **PLEDGE OF ALLEGIANCE TO THE FLAG:** The Pledge of Allegiance was recited by all present.
- **ROLL CALL BY CLERK GREEN:** Members Present: Wanda Green, Sandy McKamey, Gary Sommers. Michelle Tackitt. Members Absent: Jack Jones
- **BERRIEN COUNTY SHERIFF'S DEPT REP:** Deputy Sheriff Mark Hopkins was present to present the report and answer questions. Stats had been faxed to the Township for the period of 05/01—05/31/15 as follows: 18 complaints, 1 ticket issued, 1 arrest.
- **SET/AMEND AGENDA ITEMS:** Sommers requested that we add the playground equipment bid to the Agenda. Motion by Green, supported by McKamey, to amend the Agenda with Playground Equipment Bid added to Parks & Rec Committee category. Voice vote, all ayes, motion carried.
- **HEARING OF PERSONS PRESENT ON AGENDA ITEMS:** A resident requested to speak about roads. McKamey responded he could speak during the Roads Committee Agenda item.
- **APPROVE PREVIOUS MINUTES:** Motion by Sommers, supported by Jones, to approve the Regular Board Meeting Minutes of Wed., June 17, and Special Meeting Minutes of Monday, June 29, 2015, as presented. Voice vote, all ayes, motion carried.
- **CORRESPONDENCE PROVIDED TO BOARD:** Correspondence copies provided to Board previously.
- **APPROVE EXPENDITURES:** Motion by Sommers, supported by Green, to approve the expenditures as presented in the following amounts: General Fund \$14,253.90; Fire Dept. \$3,104.44; Ambulance \$2,311.27; Sewer \$3,521.86 for a Grand Total of \$23,191.47. Roll call vote, all ayes (Sommers, Tackitt, McKamey, Green – Jones absent), motion carried.
- **DEPARTMENTAL REPORTS:**
 - **Treasurer:** Tackitt provided bank balances, recycling update and other reports. Tackitt requested a laser printer, as the ink for the inkjet she presently has is so expensive. Motion by McKamey, supported by Sommers, that we purchase a laser printer for the Treasurer for an amount up to \$400. Roll call vote, all ayes (Green, Tackitt, McKamey, Sommers), motion carried.
 - **Fire Dept.:** Fire Chief Tim Williams gave a verbal report: 2 calls last month: 2 PI accidents (both fatal), several pool fills. He reported the training is going good. He has 2 applications for potential firefighters, and has requested that we hire one of them at this time: Justin Milliken (no firefighter 1&2 training). Motion by McKamey, supported by Sommers, to hire Justin Milliken pending his passing a background check, and completing updated hiring forms provided, and also finish filling out the forms he has started. Roll call vote, all ayes (McKamey, Tackitt, Sommers, Green), motion carried. Sommers informed that Chief Williams will supply an employment application and Clerk Green has the new hire payroll forms to be filled out and returned. Green requested a copy of the Fire Dept. Employment Application so she can put together complete packets for the Fire Department proposed new personnel.

Sommers reported that the Fire Dept. policies had been distributed to the majority of the firefighters by Jones and Sommers, and that Green, with the help of Receptionist Janet Nekvasil, had done a good job in compiling the notebooks.

Chief Williams reported that he had requested 3 bids for remodeling the meeting room in the Fire Dept., and had only heard from 1 contractor. Sommers and Jones had written a memo to Williams requesting written details of various aspects of the project, and this was presented to Williams also. Chief Williams also reported that he had talked with Building Inspector Dave Rigozzi regarding the project. Pertaining to the sewer clog, Williams reported that Scott Burkholder can hook up to the sewer, but not soon, as he's extremely busy at this time. The subject of uniform shirts was broached, and white shirts are the choice. Name tags and badges were also mentioned, but no motion was made to purchase. Williams also reported CPR training will be the 1st Thursday of August, and that on August 21, the Fire Dept. reps. will be taking 1 truck to the fair.

Green will replace checks for the Fire Dept. personnel that are overdue for cashing, as follows:

Shane Schmaltz	Check 3722	\$ 2.32
	3778	16.43
		TOTAL \$18.75
Eric Warner	Check 3809	24.67
	3996	24.68
	4032	12.32
		TOTAL \$61.67
Scott McKamey	Check 3840	TOTAL \$24.68

If the above listed checks are found, they cannot be cashed as they are past the 60 days payable timeframe. Please return them to Wanda for "void" in payroll.

- **Building, Zoning & Enforcement Reports:** Robert Krauss was present and reported on his activity in the township – hardship on CA Rd. He also stated that we need to update the Township's penal codes, which is presently from 1970's. He has updated penal codes for Galien which he can provide. McKamey requested that a letter be sent to D'Agostino regarding putting in the required markers for his SLU.
- **Building, Zoning, & Enforcement Reports** – Report provided by Bob Kaufman.
- **Planning Commission Minutes:** Minutes provided by Green.
- **Parks' & Rec. Committee:** No meeting. Sommers provided a verbal update. Mill Road Park has some dead trees. Milt Sluder looked at the trees and the issue is being referred to B.C.R.C. Managing Director Csokasy. Parks Committee Jack Dodds mentioned having the County jail crew paint over the graffiti on the bridge, since we have 15 gallons of paint that was donated. He reported there are bubbles in the paint on the bridge which needs to be scraped down. Sommers reported that Dodds has been keeping up on the graffiti removal. Also, the graffiti reward signs had been received. Residential Playground Equipment bid: The Township Board was advised several years ago by our insurance company not to install residential playground equipment in the Weesaw Township Park. The park requires commercial equipment only and the equipment has been sitting in the building due to this directive by our insurer. Motion by Green, supported by McKamey, to accept the one bid that was placed by Mary Ann Wittlieff in the amount of \$25 for the residential playground equipment. Roll call vote, all ayes (McKamey, Sommers, Tackitt, Green), motion carried.
- **Road Committee:** Minutes provided. There was an Elm Valley Road meeting 7/13/15. All residents were represented in person or by letter. Sommers reported B.C.R.C. will pay for grinding and graveling Elm Valley Road at their expense. B.C.R.C. Managing Director, Mr. Csokasy's board met today and Sommers received an email announcing that his board agreed to grind/gravel this road in his 2016 road plan, and this will be accomplished later this year. The Elm Valley residents voted to grind/gravel. Jim Pastryk and Jack Dodds also addressed this issue. It was reported that more road

committees are being established in local townships. There were complaints regarding Gardner between Wagner/Warren Woods, which will be graveled in August. In 2016, it will be seal-coated, a work in progress. A gentleman from the audience also spoke to this issue. Matching Funds and how they work will be discussed at a B.C.R.C. meeting in the near future.

- **Website Committee:** Scott McKamey sent a notice of resignation from the Website Committee. Motion by Sommers, supported by Tackitt, to regretfully accept Scott McKamey's resignation, with Green to send a letter of gratitude for his past good work on the committee. Voice vote, all ayes, motion carried.
- **Drains Committee:** No update.

NEW BUSINESS:

- **5th-3rd Bank Safety Deposit Box Motion by Board:** Tackitt attempted to enter the Township Safety Deposit Box to make copies of its contents, and it appears that 5th-3rd bank does not have record of any board members on the signature card for the Township's Safety Deposit box. Motion by McKamey, supported by Sommers, by means of this resolution to give authorization to 5th-3rd Bank to allow the Township Treasurer Michelle Tackitt and the Township Clerk Wanda Green to endorse signature cards which would provide them access to depositing and removal of documents and other items to and from the Safety Deposit box held by Weesaw Township, in order to efficiently perform their responsibilities in their capacities as the Weesaw Township Board of Trustees' Treasurer and Clerk. The Township Safety Deposit box is located at the 5th-3rd Bank located in Sawyer, MI. Roll call vote, all ayes (McKamey, Tackitt, Sommers, Green [Jones absent]), motion carried.
- **Seventh Day Adventist Church Request:** No response necessary.
- **Patricia Balbo Sewer:** The Patricia Balbo home, 3992-1 Berrien St., was initially recorded on the Phase 2 Sewer Assessment roll by USDA as a 2-family dwelling, with a living space downstairs and a rental apartment upstairs, having sewer facilities available for both dwellings. Motion by Green, supported by McKamey, to 1) discontinue the billing to Mrs. Balbo's apartment upstairs in the amount of \$93/qtr., since on 7/14/15, it was reported by Mr. Jeff Jackson, Mrs. Balbo's son, that the bathroom has been decommissioned upstairs in the apartment and the apartment is no longer being rented out; 2) also, that we send a letter to Mrs. Balbo that the Township Enforcement Officer, Robert Krauss, will make a home visit and verify that this has happened; 3) that, should the status of the apartment change in the future to a rental again, the additional quarterly billing will be reinstated; and 4) with the stipulation that the past-due balance of \$195.30 presently owing on the upstairs apartment sewer be paid in full by Mrs. Balbo. Roll call vote, all ayes (Green, Tackitt, Sommers, McKamey), motion carried.

OLD BUSINESS:

- **GRSD Price Change:** On 6/29/15, at a Special Meeting, the Township Board approved \$385 for lift station repairs. Ron Sanford has revised that amount upwards an additional \$269, with the total to now be \$654. Roll call vote, all ayes (McKamey, Green, Tackitt, Sommers), motion carried. Voice vote, all ayes, motion carried.
- **Attorney Bell Update:** Green provided an emailed update to the Board from Attorney Sara Bell relating to issues that are open and pending. She has requested to have the Lighting Assessment District Public Hearing on Wed., August 12, at 6:00. Must be posted and notices sent.
- **Truth-in-Taxation:** Nothing new from Assessor Angie Kirby.
- **MTA "Hot Topics" Workshop:** Green needs to know who will be attending the workshop in order to get the reservations set.
- **PUBLIC COMMENTS:** None.
- **ADJOURN:** Motion by McKamey, supported by Sommers, to adjourn at 8:58 p.m. Voice vote, all ayes, motion carried.

Respectfully submitted,

Wanda Green, Clerk